

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2025-1

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A meeting of the Board of Trustees of the Incorporated Village of Freeport was held on Monday, November 3, 2025 at 5:00 P.M. in the Municipal Building, 46 North Ocean Avenue, Freeport, New York, with the following present:

Robert T. Kennedy	Mayor
Jorge A. Martinez	Deputy Mayor
Christopher L. Squeri	Trustee
Evette B. Sanchez	Trustee
Jacques V. Butler	Trustee
Howard E. Colton	Village Attorney
Pamela Walsh Boening	Village Clerk

At 5:18 P.M., Mayor Kennedy convened in the main conference room and Deputy Mayor Martinez led in the Pledge of Allegiance.

No residents were present.

At 5:19 P.M., it was moved by Trustee Sanchez, seconded by Trustee Butler and unanimously carried to adjourn this portion of the Legislative Meeting and return to the Mayor's Conference Room to continue in Executive Session to consult with Counsel.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

At 5:36 P.M., motion was made by Trustee Sanchez, seconded by Trustee Butler and unanimously carried to reconvene in Legislative Session.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

Approximately two (2) residents were present.

Deputy Mayor Martinez led in the Pledge of Allegiance.

It was moved by Trustee Squeri, seconded by Deputy Mayor Martinez, and carried to approve the Board of Trustees Minutes of October 27, 2025.

November 3, 2025

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The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	Abstain
Mayor Kennedy	In Favor

Motion was made by Trustee Sanchez, seconded by Trustee Butler to approve the public assembly permit application to hold a car show/cancer fundraiser on Saturday, November 22, 2025 from 9:00 A.M. to 4:00 P.M. in the municipal lot #30 and the Woodcleft Avenue Esplanade.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Butler, seconded by Trustee Squeri that the following resolution be adopted:

**WHEREAS**, on October 7, 2025, the Board of Trustees authorized the publication of a Request for Proposals for Independent Auditing Services to provide auditing services for all of the Village’s funds and to render an opinion on the Village’s financial statements; and

**WHEREAS**, as part of the audit engagement, the contract requires a statement of internal controls, including a single audit of the Village’s Schedule of Federal Awards, an audit of the Village’s Justice Court and if applicable, a NYS DOT Single Audit; and

**WHEREAS**, four (4) proposals were received by the return date of October 31, 2025; and

**WHEREAS**, upon the recommendation of the Village Auditor, the Board of Trustees has determined that the proposal that best meets the needs of the Village was submitted by Nawrocki Smith, 100 Motor Pkwy Ste 580, Hauppauge, NY 11788, due to their expertise and experience in conducting audits of both general municipalities and municipal utilities, with a cost of \$66,000 for the audit year of March 1, 2024 – February 28, 2025, for a term to run from November 3, 2025 through February 28, 2026, with an option to extend for two additional one-year terms; and

**WHEREAS**, the expense for the has been budgeted under the following accounts:

- A132004 545700 – Non-Employee Salaries
- E7820000 578100 – Electric Management Services
- WE90104 554570 – Water-Outside Auditors

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**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Village Auditor, the Board hereby approves, and the Mayor is hereby authorized to execute any documents necessary to award the Independent Auditing Services to Nawrocki Smith, 100 Motor Pkwy Ste 580, Hauppauge, NY 11788, at the cost of \$66,000 for the first term from November 3, 2025 to February 28, 2026, with the option to extended for two additional one-year terms.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Deputy Mayor Martinez that the following resolution be adopted:

**WHEREAS**, the Village of Freeport is required to comply with the New York State Department of Environmental Conservation (NYSDEC) Municipal Separate Storm Sewer System (MS4) program; and

**WHEREAS**, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

**WHEREAS**, D&B Engineers and Architects, 330 Crossways Park Drive, Woodbury, New York, 11797 possesses those certain skills, knowledge, and expertise of a specialized nature; and

**WHEREAS**, the current DEC Stormwater reporting is a five (5) year program and the estimated cost for the initial consulting would be \$23,000.00; and

**WHEREAS**, it is anticipated that additional consulting will be needed during the remainder of the DEC program to remain in compliance with DEC regulations and this additional consulting is not included in this scope of work; and

**WHEREAS**, funding will be provided in the municipal budget, account A149004 5475700 (Non Employee Salary); and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Superintendent of Public Works, the Board hereby approves, and the Mayor is hereby authorized to sign any documentation necessary and proper to effectuate the proposal between the Village of Freeport and D&B Engineers and Architects, 330 Crossways Park Drive, Woodbury, New York, 11797, for engineering services related to the Stormwater Management Plan Development, for the estimated cost of \$23,000.00.

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The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Trustee Sanchez that the following resolution be adopted:

**WHEREAS**, fifteen (15) bids were picked up and seven (7) bids were received on October 21, 2025 for the “2025 Road Resurfacing Project”; and

**WHEREAS**, the work involves the resurfacing of various streets and parking fields in the Village of Freeport; and

**WHEREAS**, the project area includes the following streets:

Road	From	To
Manhattan Street	South Ocean	120 foot west
Russell Place	Pennsylvania Avenue	North Longbeach Avenue
Wallace Street (Conc. Road)	Brooklyn Avenue	Randall Avenue
Commercial Street	Rutland Road	Harrison Avenue
Parsons Avenue (Conc. Road)	Shonnard Avenue	North Columbus Avenue
Randall Avenue (Conc. Road)	North Main Street	Ocean Avenue
Maryland Avenue	Prince Avenue	Moore Avenue
Southside Avenue	Westend Avenue	South Brookside Avenue
Casino Street	South Bayview Avenue	South Long Beach Avenue
Parking Field 11		
North Driveway at Village Hall		

**WHEREAS**, the bids ranged from a high bid of \$1,472,200.00 to a low bid of \$970,415.00; and

**WHEREAS**, the lowest and responsible bidder was submitted by Stasi General Contracting, 422 Maple Avenue, Westbury, New York, 11590, in the amount of \$970,415.00; and

**WHEREAS**, funding will come from a \$1,260,000.00 bond resolution approved by the Board of Trustees on April 7, 2025 (Capital Account H519702 523055); and

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**WHEREAS**, the project is reimbursable with a Freeport Community Development Agency grant and the New York State Consolidated Local Street and Highway Improvement Program (CHIPS) funding; and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Superintendent of Public Works, the Board hereby approves, and the Mayor is hereby authorized to sign any and all documentation necessary and proper to award the bid for the “2025 Road Resurfacing Project” to Stasi General Contracting, 422 Maple Avenue, Westbury, New York, 11590, in the amount of \$970,415.00.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Butler, seconded by Trustee Sanchez that the following resolution be adopted:

**WHEREAS**, on February 26, 2024, the Board awarded the bid for the “2024 Contract for Printing Services” to Minute Man Press, 255 Sunrise Highway, Merrick, New York 11566, for a total amount of \$30,932.00 for a term from March 1, 2024 through February 28, 2025, with an option for two (2) additional one-year extension terms if mutually accepted; and

**WHEREAS**, on December 2, 2024, the Board approved the first (1) one-year extension of the “2024 Contract for Printing Services” with Minute Man Press, 255 Sunrise Highway, Merrick, New York 11566, for a term from March 1, 2025 through February 28, 2026, for a total amount of \$30,932.00; and

**WHEREAS**, to date, the Village has spent \$26,468.06 of this requirements contract; and

**WHEREAS**, the Village Buyer is requesting Board approval for the second (2nd) one-year extension with Minute Man Press, 255 Sunrise Highway, Merrick, New York 11566, for a term from March 1, 2026 to February 28, 2027, with no additional increase in unit pricing, for a total amount of \$30,932.00; and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Village Buyer, the Board of Trustees hereby approves, and the Mayor be is hereby authorized to sign any and all documents necessary to effectuate the second (2nd) one-year extension of the “2024 Contract for Printing Services” with Minute Man Press, 255 Sunrise Highway, Merrick, New York 11566, for a term from March 1, 2026 to February 28, 2027, for a total amount of \$30,932.00.

The Clerk polled the Board as follows:

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Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Trustee Squeri that the following resolution be adopted:

**WHEREAS**, authorization is requested to close out the Bond resolution titled “Various Road Improvements in the Village” and associated capital H519702 523050 2019 Road Improvement-various roads; and

**WHEREAS**, the Debt History of Project is as follows:

Authorized: 5/13/2019  
 Amount Authorized: \$1,050,000.00  
 Initial Financing: 2019 Series E BAN on 7/31/19

Rolled to 2020 Series E 4/29/20

Principal payment made \$720,000 on 4/28/21

Balance of 330,000.00 rolled to 2021 Series B BAN on 4/28/21

Principal payment made \$210,000 on 4/28/22

Balance of \$120,000 rolled to 2022 Series A BOND on 4/27/22

**Grant Reimbursements:**

NYS CHIPS	\$527,685.14	03/15/21
NYS WIPR-EWR	89,624.65	03/28/21
NYS DOT PAVE NY	103,209.09	03/25/21
FCDA	11,300.00	09/27/24
NYS CHIPS		
<u>47,500.00</u> 06/25/25		
Total Grants received	\$ 779,318.88	
Amount of Grants used for principal payments	\$ 720,000.00	
Reimbursement funds from National Grid	46,359.87	
Remaining in Project from Debt Proceeds	92.55	
Interest Earned as of 09/30/2025	32,699.06	
Grant Funds remaining	<u>59,318.88</u>	

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Total cash remaining  
To be transferred to reserve for Debt Service **\$138,470.36**

**WHEREAS**, the NYLFN §165.00 and the New York State Comptroller mandates that the Village Board give authorization to close out a bond authorization and reserve any excess BOND proceeds and earned interest to pay down current debt, if due, or transfer to a Debt Service Reserve to pay down future debt; and

**WHEREAS**, the remaining cash available will be transferred the General Fund reserve for Debt Service account A200 120171; and

**NOW THEREFORE BE IT RESOLVED**, that the Board authorize the closing of the above-referenced bond authorization and associated Capital Project and the remaining debt proceeds and interest, a sum of One Hundred Thirty-Eight Thousand, Four Hundred Seventy Dollars and Thirty-Six Cents (\$138,470.36) be moved to the General Fund reserve for Debt Service account A200 120171.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Trustee Butler, and unanimously carried that the meeting be closed.

The Clerk polled the Board as follows:

Deputy Mayor Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Trustee Butler	In Favor
Mayor Kennedy	In Favor

The meeting was closed at 5:45 P.M.

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Pamela Walsh Boening  
Village Clerk