

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-1

2024-1

A meeting of the Board of Trustees of the Incorporated Village of Freeport was held on Monday, December 2, 2024, 2024 at 5:00 P.M. in the Municipal Building, 46 North Ocean Avenue, Freeport, New York, with the following present:

- | | |
|-----------------------|------------------|
| Robert T. Kennedy | Mayor |
| Ronald Ellerbe | Deputy Mayor |
| Jorge A. Martinez | Trustee |
| Christopher L. Squeri | Trustee |
| Evette B. Sanchez | Trustee |
| Howard E. Colton | Village Attorney |
| Pamela Walsh Boening | Village Clerk |

At 5:00 P.M., Mayor Kennedy convened in the main conference room and Trustee Martinez led in the Pledge of Allegiance.

No residents were present.

At 5:01 P.M., it was moved by Trustee Martinez, seconded by Trustee Sanchez and carried to adjourn this portion of the Legislative Meeting and return to the Mayor’s Conference Room to continue in Executive Session to discuss one (1) Personnel Matter1.

The Clerk polled the Board as follows:

- | | |
|----------------------|-------------|
| Deputy Mayor Ellerbe | Not Present |
| Trustee Martinez | In Favor |
| Trustee Squeri | Not Present |
| Trustee Sanchez | In Favor |
| Mayor Kennedy | In Favor |

At 5:30 P.M., motion was made by Trustee Sanchez, seconded by Trustee Squeri and unanimously carried to reconvene in Legislative Session.

The Clerk polled the Board as follows:

- | | |
|----------------------|----------|
| Deputy Mayor Ellerbe | In Favor |
| Trustee Martinez | In Favor |
| Trustee Squeri | In Favor |
| Trustee Sanchez | In Favor |
| Mayor Kennedy | In Favor |

Approximately three (3) residents were present.

Deputy Mayor Ellerbe led in the Pledge of Allegiance.

It was moved by Trustee Squeri, seconded by Trustee Martinez, and carried to approve the Board of Trustees Minutes of November 18, 2024.

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2024-2

2024-2

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Abstain
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Deputy Mayor Ellerbe, and carried to approve the Board of Trustees sitting as the Board of Review Minutes of November 19, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	Abstain
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, the Assessment Department has a need to renew a property sales program that covers Nassau County; and the Freeport property information will be used as a tool in decisions relative to property sales comparisons, detail property reports, liens, listings, property zoning maps, and used as part of the recertification process and grievance process; and

WHEREAS, this service is provided by ATTOM DATA, Dept. LA 24693, Pasadena, CA 91185-4693, in the amount of \$558.90; and

WHEREAS, the licensing period will run from March 1, 2025 through February 28, 2026 at a cost of \$558.90; with no increase for the 2025/2026 year; and

WHEREAS, this expense will be charged to budget line A135504 542800 Service Contracts & Repairs; and

THEREFORE BE IT RESOLVED, that based upon the recommendation of the Village Assessor, the Board approves and the Mayor be and hereby is authorized to sign any documentation necessary for the subscription renewal with ATTOM DATA, Dept. LA 24693, Pasadena, CA 91185-4693, in the amount of \$558.90 for a period running from March 1, 2025 through February 28, 2026.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

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2024-3

2024-3

It was moved by Trustee Sanchez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

WHEREAS, pursuant to §1410 of the Real Property Tax Law of the State of New York, the 2025-2026 Final Assessment Roll of the Incorporated Village of Freeport will be filed on January 2, 2025; and

WHEREAS, the roll will be open for inspection during normal business hours and remain on file for fifteen days in the Village Clerk’s office and Assessor’s office after publication of said notice; and

NOW THEREFORE BE IT RESOLVED, that the Board authorize the Village Clerk to post and publish the required legal notice in the Freeport Herald edition dated January 2, 2025.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Trustee Martinez that the following resolution be adopted:

WHEREAS, the Assessor has negotiated tax certiorari settlements for the Assessment Years listed below; and

Petitioner Attorney: Forchelli Deegan Terrana, LLP

Petitioner:

- HFI Realty LLC
- 42 Woodcleft Ave
- 62 / 173 / 316
- 39 Woodcleft Ave
- 62 / 177 / 19-22
- 43 Woodcleft Ave
- 62 / 177 / 23-27
- 0 V/L S/O 43 Woodcleft Ave
- 62 / 177 / 28

Total Refund: 2017/2018 to 2024/2025 – Total Refund: \$6,413.11 – Total AV: 18,200 going forward 2025/2026, 2026/2027, and 2027/2028.

Year	EQ	Current AV	Proposed AV	Reduction	Tax Rate	Refund
2017/18	0.0181	22,231	22,231	0	0.62296	\$0.00

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2018/19	0.0180	22,231	22,231	0	0.62296	\$0.00
2019/20	0,0172	22,231	22,231	0	0.62296	\$0.00
2020/21	0.0162	22,231	22,231	0	0.62296	\$0.00
2021/22	0.0151	22,231	21,140	1,091	0.62296	\$679.65
2022/23	0.0150	22,231	21,000	1,231	0.62296	\$766.86
2023/24	0.0130	22,231	18,200	4,031	0.61649	\$2,485.07
2024/25	0.0122	22,231	18,200	4,031	0.61561	\$2,481.52

Refund \$6,413.11

WHEREAS, the Stipulation of Settlement will be prepared for the above-referenced matter; and

WHEREAS, permission is requested giving the Village Attorney authorization to sign the stipulation of settlement; and

NOW THEREFORE BE IT RESOLVED, that the above-listed tax certiorari settlement be approved and that the Assessor is hereby authorized to adjust the 2017/2018 through the 2024/2025 Final Assessment Rolls and that the Treasurer be approved to issue said refund for the amounts cited hereinabove, for a total of \$6,413.11.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

WHEREAS, permission from the Assessor is requesting Board approval to remove a PILOT from the 2025/2026 Tentative Assessment Roll; and

WHEREAS, the request is based on the agreement of the Village and IDA for the PILOT – EAS Commercial St having a termination date as of 12/31/2024; and

WHEREAS, the property listed below will now be taxed in 2025/2026 and the new market value will be calculated based on the EQ rate of 1.22 and the expected tax revenue is based on the 2024 tax rate of \$61.561; and

S / B / L	Property Address	PILOT Owner / Exemption Code 18020	2024/2025	2025/2026
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2024-5

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55 / 491 / 332	30 Commercial St	E A S Commercial St LLC	PILOT IDA Allocation Dollar Amount \$42,128.73	Taxable Dollar Amount \$42,068.32
			Market Value – EQ 1.30 \$5,256,615	Market Value EQ 1.22 \$5,601,311

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees be authorized to retroactively approve the corrections to the 2025/2026 Tentative Assessment Roll.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, on September 26, 2016, the Board of Trustees awarded the RFP for Auditing Services in Connection with Real Property Tax Certiorari Proceedings to BST & Co. CPA, LLP, 26 Computer Drive West, Albany, New York, 12205 and David F. Newton, CPA, 6 Roosevelt Avenue, Port Jefferson Station, New York, 11776; and

WHEREAS, said services were to be on an as-needed basis and carried a provision for a one-year renewal if mutually accepted; and

WHEREAS, since GML §103 does not require a bid for these professional services, the Village may opt to extend the contract without re-bidding the services; and

WHEREAS, the retainer fee for the engagement amount remains the same at \$2,500.00, and a minimum fee of \$1,000.00 (no increase) will apply to the matter regardless of time charges incurred, the standard hourly rates for billable travel time of this year agreement reflects an increase slightly from year to year as listed; and

	12/31/2023	12/31/2024	12/31/2025
Partners	\$365.00-\$400.00	\$365.00-\$400.00	\$365.00-\$400.00
Senior Managers	\$305.00-\$360.00	\$305.00-\$360.00	\$305.00-\$360.00
Managers	\$260.00-\$300.00	\$260.00-\$300.00	\$260.00-\$300.00
Analysts/Senior Analysts	\$190.00-\$255.00	\$190.00-\$255.00	\$190.00-\$255.00
Other Department Staff	\$115.00-\$180.00	\$115.00-\$180.00	\$115.00-\$180.00

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2024-6

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WHEREAS, these services will be charged to A193004 545500 (Judgments and Claims) and reimbursable from tax certiorari bond proceeds; and

NOW THEREFORE BE IT RESOLVED, that the Mayor be and hereby is authorized to execute any documents necessary to approve the one-year renewal of the proposal of BST & Co. CPA, 10 British American Boulevard, Latham, NY 12110 to provide auditing services on an as-needed basis from March 1, 2025 to February 28, 2026.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, every year the Village of Freeport requires a review of numerous Small Claim Assessment Review (SCAR) petitions and Tax Certiorari Petitions; and

WHEREAS, the work to be done by the Assessment Office includes the preparation of those petitions for negotiations and presentation to the Court for a decision and/or in the case of the Tax Certiorari petitions, review and sending to mediation for settlement purposes; and

WHEREAS, beginning in the 2014 Assessment Year, the Village brought these functions in-house and has reduced refunds and associated costs by 42% and will continue to execute these functions in house going forward; and

WHEREAS, the Village requires the services of someone with a background in commercial and residential appraisals with extensive knowledge of Village properties as well as the SCAR procedure to keep these functions in-house; and

WHEREAS, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

WHEREAS, Real Estate Assessment Group, Inc. (REAG), 11 Buchanan Street, Freeport, New York 11520, has the tools and expertise to adequately perform such services; and

WHEREAS, these services will be performed pursuant to an agreement beginning on March 1, 2025 and ending on February 28, 2026 for a fee not to exceed \$119,704 to be billed at the rate of \$95.92 per hour with a cap of 1,248 hours, an increase of 2% from the current fee; and

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2024-7

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WHEREAS, if REAG has any conflict of interest, as determined by the Office of the Village Attorney, in which REAG or any of its officers, agents or employees are unable to perform its duties under this contract, and the Village of Freeport is required to hire or otherwise obtain the services of an outside or another vendor or the use of a Village employee, such cost shall be reduced from REAG’s contract with the Village of Freeport; and

WHEREAS, for use of the office space in Village Hall, REAG agrees to pay a monthly rent of \$400; use of this office space shall only be for work related to this contract; and

WHEREAS, the expense of this service will be paid from account A193004 545500 – Judgments & Claims; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Village Assessor, Vilma Lancaster, the Board approves and the Mayor be and hereby is authorized to execute a Consulting Agreement with Real Estate Assessment Group, Inc., 11 Buchanan Street, Freeport, New York 11520 beginning March 1, 2025 and ending on February 28, 2026 for a not to exceed cost of \$119,704 subject to the following restriction:

1. If REAG has any conflict of interest, as determined by the Office of the Village Attorney, in which REAG or any of its officers, agents or employees are unable to perform its duties under this contract, and the Village of Freeport is required to hire or otherwise obtain the services of an outside or another vendor or the use of a Village of Freeport employee, such cost shall be reduced from REAG’s contract with the Village of Freeport.
2. For use of the office space in Village Hall, REAG agrees to pay a monthly rent of \$400. Use of this office space shall only be for work related to this contract.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, on October 7, 2024, the Board authorized the Village Clerk to publish a Notice to Bidders, for the “Furnishing of Aqueous Ammonia”, Bid# 24-11-ELEC-716; and

WHEREAS, at the bid opening on November 12, 2024, the Electric Department received two (2) bids in response to its advertisement for the furnishing of aqueous ammonia; and

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2024-8

2024-8

WHEREAS, the lowest responsive and responsible bidder was submitted by Tanner Industries, Inc., 735 Davisville Road, Southampton, PA 18966, with a firm Tampa Index Adder Price of \$860.00 and shall be on an as needed basis not to exceed \$35,000.00 per year for the period March 1, 2025 to February 28, 2026; and

WHEREAS, the adder price is subject to escalation in Years two (2) and three (3) and the contract will only be extended upon the mutual consent of both parties; and

WHEREAS, the cost of this product will be charged to Account E7143316 510000 – LM6000 Production Supplies and there are sufficient funds available in this account; and

NOW THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent of Electric Utility, the Board approves and the Mayor be and hereby is authorized to sign any documentation necessary to award for the “Furnishing of Aqueous Ammonia”, Bid# 24-11-ELEC-716 to Tanner Industries, Inc., 735 Davisville Road, Southampton, PA 18966, with a firm Tampa Index Adder Price of \$860.00 not-to-exceed \$35,000.00 per year for the period March 1, 2025 to February 28, 2026.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, on October 7, 2024, the Board authorized the Village Clerk to advertise a Notice for Request for Proposals for the “Furnishing of Electrical Engineering Services to Freeport Electric”, RFP #24-11-ELEC-717; and

WHEREAS, by the due date, November 8, 2024, the Electric Department received one (1) response to its advertisement for Furnishing of Electrical Engineering Services to Freeport Electric (20 copies of the specification were picked up); and

WHEREAS, the sole responsive and responsible proposer was submitted by David A. Yigdal, P.E., Consulting Engineer, 158 Shady Lane, Westbury, NY 11590 for the cost of \$115.00/hr., not to exceed \$124,200.00 for a term running from March 1, 2025 to February 28, 2026; and

WHEREAS, the cost of these services shall be charged to various accounts including E7411020 574000 and E7414204 574000; and

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2024-9

2024-9

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Electric Utilities, the Board approves and the Mayor be and hereby is authorized to award for the “Furnishing of Electrical Engineering Services to Freeport Electric”, RFP #24-11-ELEC-71, to David A. Yigdal, P.E., Consulting Engineer, 158 Shady Lane, Westbury, NY 11590 for the cost of \$115.00/hr., not to exceed \$124,200.00 for a term running from March 1, 2025 to February 28, 2026.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, on February 5, 2024, the Board approved the subscription for all MUNIS items except for PACE 5 from Tyler Technologies, Inc., 370 US Route One, Falmouth, ME 04105, for the total cost of \$168,838.35 for a contract period from March 1, 2024 to February 28, 2025; and

WHEREAS, these systems require annual operating system database administrative support, and support and update licensing for the various modules; and

WHEREAS, since this is a proprietary software system, the annual support and licensing cannot be bid to outside companies; and

WHEREAS, the contract period with Tyler Technologies will run from March 1, 2025 to February 28, 2026, for all the MUNIS items except Touchscreen 7: Proximity Reader; and

WHEREAS, Touchscreen 7: Proximity Reader will run from May 1, 2025 to February 28, 2026; and

WHEREAS, the total cost for these services is \$169,418.01; this cost increased by \$8,090.60 (5%) from last year’s maintenance; and

WHEREAS, these services shall be charged to Allocation Code 5003 (Budget lines A168004 542800 (71%), E7815630 578100 (25%), and WE93004 542800 (4%) Service Contract/Repairs Network); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Electric, the Board approve and the Mayor be and hereby is authorized to sign any documentation necessary to approve the subscription software maintenance and support services agreement provided by Tyler Technologies, Inc., 370 US Route One, Falmouth, ME

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2024-10

2024-10

04105 from March 1, 2025 to February 28, 2026 for all MUNIS items except Touchscreen 7: Proximity Reader which runs from May 1, 2025 to February 28, 2026, for a total cost of \$169,418.01.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, on February 5, 2024, the Board approved the subscription for all items (MUNIS Financial System ExecuTime Module and ExecuTime time attendance) except for PACE 5 from Tyler Technologies, Inc., 370 US Route One, Falmouth, ME 04105, for the total cost of \$168,838.35 for a contract period from March 1, 2024 to February 28, 2025; and

WHEREAS, the Superintendent of Electric Utilities is requesting Board approval for the Planned Annual Continuing Education (PACE) 5 Training provided by Tyler Technologies, Inc.; and

WHEREAS, the PACE program is a subscription-based service designed to support and train Village staff on existing and new features with recommendations on best practices in MUNIS; three (3) Tyler annual user conference registrations are included in this package; and

WHEREAS, the invoice for Planned Annual Continuing Education (PACE) 5 Training is separate from the MUNIS modules and since this is a proprietary software system, the annual support and licensing cannot be bid to outside companies; and

WHEREAS, PACE 5 Training provided by Tyler Technologies, Inc., 370 US Route One, Falmouth, ME 04105, will be for a term from May 1, 2025 to April 30, 2026, at a cost of \$7,886.50; and

WHEREAS, this expense shall be charged to Allocation Code 5003 (Budget lines A168004 542800 (71%), E7815630 578100 (25%), and WE93004 542800 (4%) Service Contract/Repairs Network) and there are sufficient funds available to cover this cost; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Electric Utilities, the Board approves and the Mayor be and hereby is authorized to sign any documentation necessary to approve the subscription for PACE 5 Training provided by Tyler Technologies, Inc., 370 US Route One, Falmouth, ME 04105, for a term from May 1, 2025 to April 30, 2026, for a cost of \$7,886.50.

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2024-11

2024-11

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Martinez that the following resolution be adopted:

WHEREAS, on May 15, 2023, the Board retroactively approved to enter into an agreement with Duncan, Weinberg, Genzer, & Pembroke, P.C. (DWGP) to provide legal representation related to a rate case filing for a term effective March 10, 2023 through February 29, 2024 at a not to exceed cost of \$100,000, plus expenses payable at the rates contained in the letter of agreement; and

WHEREAS, on January 22, 2024, the Board approved to extend the agreement with Duncan, Weinberg, Genzer, & Pembroke, P.C., 1667 K Street, N.W., Suite 700, Washington, D.C. 20006, to provide legal representation related to a rate case filing for a term effective March 1, 2024 through February 28, 2025, at a not to exceed cost of \$94,563.50, plus expenses payable at the rates contained in the letter of agreement from 2023/2024; and

WHEREAS, to date, \$28,039.94 has been spent from the approved amount; the current contract amount remaining is \$71,960.06; and

WHEREAS, the Superintendent of Electric Utilities is requesting Board approval to extend the rate case agreement with DWGP from March 1, 2025 through February 28, 2026, using the \$71,960.06 remaining on the contract; No additional funds are being requested; and

WHEREAS, all expenses related to the rate case shall be charged to E 7813160 578100 (Legal Expense); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Electric Utilities, the Board approves and the Mayor be and hereby is authorized to execute the Legal Services – Rate Case, Amendment 2 with Duncan, Weinberg, Genzer, & Pembroke, P.C., 1667 K Street, N.W., Suite 700, Washington, D.C. 20006, to provide legal representation related to a rate case filing for a term effective March 1, 2025 through February 28, 2026, using the \$71,960.06 remaining on the contract.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

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2024-12

2024-12

It was moved by Trustee Squeri, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

WHEREAS, the Village of Freeport’s Electric Utility requires the performance of specialized legal services related to the New York Association of Public Power (NYAPP), the New York Independent System Operator (NYISO) and other matters that may arise from time to time; and

WHEREAS, the Village of Freeport has been represented by the law firm of Duncan, Weinberg, Genzer, & Pembroke, P.C. since approximately 1990; and

WHEREAS, on November 27, 2023, the Board approved the agreement for legal services between the Village of Freeport and Duncan, Weinberg, Genzer, & Pembroke, P.C., 1667 K Street N.W., Suite 700, Washington, DC 20006, for a term effective March 1, 2024 through February 28, 2025 at a not-to-exceed cost of \$100,000.00 payable at the rates contained in the letter of agreement; and

WHEREAS, there is currently \$34,229.40 remaining on the contract for the rest of the fiscal year; and

WHEREAS, the Superintendent of Electric Utilities is requesting Board approval for the agreement amendment for the 2025 Rate Modification Plan with Duncan, Weinberg, Genzer & Pembroke, P.C., 1667 K Street, N.W., Suite 700, Washington, D.C. 20006, for an increase amount of \$38,000.00, with a total price cap of \$138,000.00, for a term from March 1, 2024 to February 28, 2025; and

WHEREAS, this service shall be funded through various account numbers including E7222160 512200 (Purchase Power Legal Expense) and there are sufficient funds available to cover this expense; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Electric Utilities, the Board approves and the Mayor be and hereby is authorized to execute any documentation necessary to effectuate the agreement amendment for the for the 2025 Rate Modification Plan with Duncan, Weinberg, Genzer & Pembroke, P.C., 1667 K Street, N.W., Suite 700, Washington, D.C. 20006, for an increase amount of \$38,000.00, with a total price cap of \$138,000.00, for a term from March 1, 2024 to February 28, 2025.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

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2024-13

2024-13

It was moved by Trustee Sanchez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

WHEREAS, the Village of Freeport requires a consultant for services to continue to provide electric utility consulting services related to bulk power market transactions, transmission planning and electric utility planning operations for the New York Association of Public Power (NYAPP); and

WHEREAS, on June 17, 2024, the Board approved a Consulting Agreement with Whitfield Russell Associates (WRA), 4232 King Street, Alexandria, VA 22302, for a retroactive term to March 1, 2024 through February 28, 2025, for a not-to-exceed cost of \$18,000.00; and

WHEREAS, there is currently \$4,578.33 remaining on the contract for the rest of the fiscal year; and

WHEREAS, the Superintendent of Electric Utilities is requesting Board approval for the Consulting Services Amendment 1 agreement with Whitfield Russell Associates (WRA), 4232 King Street, Alexandria, VA 22302, for an increase amount of \$33,250.00, with a total price cap of \$51,250.00, for a term from March 1, 2024 through February 28, 2025; and

WHEREAS, the additional \$33,250.00 will cover Freeport's portion of the \$175,000.00 in WRA consulting services expenses for the group affected by the 2025 Rate Modification Plan; and

WHEREAS, this service shall be funded through various account numbers including E7852140 578100 (NYAPP Miscellaneous); and

NOW, THEREFORE, BE IT RESOLVED, that based upon the recommendation of the Superintendent of Electric Utilities, the Board approves and the Mayor be and hereby is authorized to execute any documentation necessary to effectuate for the Consulting Services Amendment 1 agreement with Whitfield Russell Associates (WRA), 4232 King Street, Alexandria, VA 22302, for an increase amount of \$33,250.00, with a total price cap of \$51,250.00, for a term from March 1, 2024 through February 28, 2025.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Motion was made by Trustee Squeri, seconded by Deputy Mayor Ellerbe and unanimously carried to approve the fiscal year ending 2026 funding of HRA debit cards administered by Clarity Benefit Solutions, 77 Brant Avenue, Suite 206, Clark, New Jersey 07066, in the amount of \$190,000.00.

December 2, 2024

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-14

2024-14

Funds will be allocated as follows:

Municipal	74.55%	(\$141,645)
Electric	21.93%	(\$41,667)
Water	3.52%	(\$6,688)

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, the Village of Freeport requires the services of a company able to perform under the Disposal of Inorganic Materials 2025 contract; and

WHEREAS, said procurement of said services requires the use of competitive bidding as necessitated by General Municipal Law §103 and the Village’s Procurement Policy; and

WHEREAS, the program provides contractual unit process for the legal disposal of inorganic materials such as street sweepings, unsuitable fill, concrete and asphalt; and

WHEREAS, the contract will have a term beginning March 1, 2025 and ending February 28, 2026, with an option for two (2) one-year extensions if mutually accepted; and

WHEREAS, funding for this disposal will come out of the budgets for the various departments that dispose of inorganic materials (A816004 546400 and A816004 547800) and anticipate that total spending will be approximately \$95,000.00; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Public Works, the Village Clerk be and hereby is authorized to publish a Notice to Bidders for the “Disposal of Inorganic Materials 2025” in the Freeport Herald and other relevant publications of general circulation on December 5, 2024, with specifications available from December 9, 2024, through January 3, 2025, with a return date of January 7, 2025.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-15

2024-15

It was moved by Trustee Martinez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

WHEREAS, the Water Department uses various products to treat the water prior to being pumped into the distribution system; and

WHEREAS, one product is Calcium Hypochlorite tablets; the Water Plant Operators use Calcium Hypochlorite tablets in the water system as a disinfectant and to comply with the Nassau County Department of Health requirement; and

WHEREAS, said procurement of said tablets requires the use of competitive bidding as necessitated by General Municipal Law §103 and the Village’s Procurement Policy; and

WHEREAS, the Water & Sewer Department is requesting the Board to authorize the Village Clerk to advertise a Notice to Bidders for the “2025 Furnishing of Calcium Hypochlorite (Tablet)”; and

WHEREAS, the contract will be for a term of one year beginning March 1, 2025 and ending February 28, 2026, with an option for two (2) one-year extensions if mutually accepted; and

WHEREAS, the estimated cost of the contract is \$52,000.00; and

WHEREAS, funding for this purchase is anticipated to be included in the 2024-25 Fiscal Budget (A714004 541100); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Public Works, the Village Clerk be and hereby is authorized to publish a Notice to Bidders for the “2025 Furnishing of Calcium Hypochlorite (Tablet)” in the Freeport Herald and other relevant publications of general circulation on December 5, 2024, with bid documents available from December 9, 2024, through January 3, 2025, with a return date of January 7, 2025.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, the Village’s Annual Tree Removal contract expires on February 28, 2025 and the Village needs to provide for tree removal on Village owned property and curbside tree

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-16

2024-16

removals; and

WHEREAS, contract specifications for the referenced project have been completed; and

WHEREAS, the 2025 Annual Tree Removal contract will be for a term of beginning March 1, 2025 and ending February 28, 2026, with an option for two (2) one-year extensions if mutually accepted; and

WHEREAS, such service requires the use of competitive bidding as necessitated by General Municipal Law §103 and the Village’s Procurement Policy due to the anticipated annual cost of the contract \$25,000; and

WHEREAS, the current contract has an approximate annual cost of \$25,000.00 and funding for the work is included in the Fiscal Budget; and

WHEREAS, this Contract can be utilized by any Department within the Village and therefore work done under this contract will be paid for under the appropriate account or budget line from the requesting Department; the Department Head of said Village Department will determine the appropriate account or budget line to charge work to under this contract; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Public Works, the Village Clerk be and hereby is authorized to publish a Notice to Bidders for the “2025 Annual Tree Removal Contract” in the Freeport Herald and other relevant publications of general circulation on December 5, 2024, with bid documents available from December 9, 2024, through January 3, 2025, with a return date of January 7, 2025.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Trustee Martinez that the following resolution be adopted:

WHEREAS, the Board authorized the Village Clerk to advertise a Notice to Bidders for the “Purchase of Miscellaneous Hardware -Rebid”; and

WHEREAS, this purchase contract provides competitive pricing for the purchase of miscellaneous incidental hardware; and

WHEREAS, thirteen (13) bids were distributed and two (2) bids were received on November 13, 2024, for the referenced purchase contract; and

December 2, 2024

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2024-17

2024-17

WHEREAS, bids range from a high bid of \$1,881.92 to a low bid of \$1,037.77; and

WHEREAS, the lowest and responsible bidder was submitted by Atlantic Hardware, 165 Atlantic Avenue, Freeport, NY 11520, in the amount of \$1,881.92 for this purchase contract; and

WHEREAS, the contract will begin upon award and end on February 28, 2026, with an option for two (2) one-year extensions if mutually accepted; and

WHEREAS, this Contract can be utilized by any Department within the Village, and therefore, purchases made under this contract will be paid for under the appropriate account or budget line from the requesting Department; the Department Head of said Village Department will determine the appropriate account or budget line to charge work to under this contract; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Public Works, the Board approves and the Mayor be and hereby is authorized to sign any documentation necessary to award the “Purchase of Miscellaneous Hardware -Rebid” to Atlantic Hardware, 165 Atlantic Avenue, Freeport, NY 11520, for the term beginning upon award and ending February 28, 2026, with an option for two (2) one-year extensions if mutually accepted for a not to exceed amount of \$80,000 per fiscal year.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

WHEREAS, on August 26, 2024, the Board awarded the “Installation of Playground Safety Surfacing” to Innovista LLC, DBA Softline Solutions, 2100 Scott Lake Road, Waterford, Michigan 48328, in the amount of \$771,325.00; and

WHEREAS, the project calls for the removal of existing safety surfacing and the installation of new playground safety surfacing at the following Village parks:

- Cow Meadow Park
- Randall Park
- Waterfront Park
- North East Park
- Glacken Park
- MLK Park

WHEREAS, as this project was bid with a square foot price for the installation of the safety surfacing, the Village was able to use the bid items to rehabilitate the playground safety

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2024-18

2024-18

surfacing at Liberty Park playground in addition to the above mentioned parks; and

WHEREAS, this improvement was not anticipated when the Contract was bid and therefore the Village will need to increase the total contract value by an additional \$18,168.75; and

WHEREAS, the Superintendent of Public Works is requesting Board approval to increase the contract for the “Installation of Playground Safety Surfacing” with Innovista LLC, DBA Softline Solutions, 2100 Scott Lake Road, Waterford, Michigan 48328, retroactively from \$771,325.00 to \$789,493.75; and

WHEREAS, funding for this additional cost will come from the general fund (A149004 547306), and the project is fully reimbursable with a grant from the Freeport Community Development Agency; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Public Works, the Board approves and the Mayor be and hereby authorized to effectuate any documentation necessary to increase the contract for the “Installation of Playground Safety Surfacing” with Innovista LLC, DBA Softline Solutions, 2100 Scott Lake Road, Waterford, Michigan 48328, retroactively from \$771,325.00 to \$789,493.75.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

WHEREAS, on January 9, 2023, the Board awarded the bid #22-12-PURC-626 for the “2023 Furnishing of Village Uniforms” to Express Press, 1860 E. St. Louis Street, Springfield, Missouri 65802, at a total bid amount of \$39,039.17, for a term beginning on Mach 1, 2023 and ending on February 29, 2024, with an option for two (2) one-year extensions if mutually accepted; and

WHEREAS, on October 30, 2023, the Board approved to extend the contract for the “2023 Furnishing of Village Uniforms” with Express Press, 1860 E. St. Louis Street, Springfield, Missouri 65802, for the first one-year extension term beginning on March 1, 2024 and ending February 28, 2025, with no increase in the unit prices; and

WHEREAS, to date, the Village has spent only \$9,208.43 of this requirements contract; and

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-19

2024-19

WHEREAS, the Village Buyer is requesting Board approval for the second and final one-year extension with Express Press, 1860 E. St. Louis Street, Springfield, Missouri 65802, beginning on March 1, 2025 and ending on February 28, 2026, with no additional increase in unit pricing; and

WHEREAS, the cost for the uniforms will be charged to the ordering departments' safety gear line as needed (i.e. Recreation Center uniform line A714002-520600); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Village Buyer, the Board approves and the Mayor be and hereby is authorized to sign any paperwork necessary to extend the contract for the "2023 Furnishing of Village Uniforms" with Express Press, 1860 E. St. Louis Street, Springfield, Missouri 65802, for the second and final one-year extension term beginning March 1, 2025 and ending February 28, 2026, with no increase in the unit prices.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, on February 26, 2024, the Board awarded the bid for the "2024 Contract for Printing Services" to Minute Man Press, 255 Sunrise Highway, Merrick, New York 11566, for a total amount of \$30,932.00 for a term from March 1, 2024 through February 28, 2025, with an option for two (2) additional one-year extension terms if mutually accepted; and

WHEREAS, to date, the Village has spent only \$11,372.31 of this requirements contract; and

WHEREAS, the Village Buyer is requesting Board approval for the first (1) one-year extension with Minute Man Press, 255 Sunrise Highway, Merrick, New York 11566, for a term from March 1, 2025 through February 28, 2026, with no additional increase in unit, for a total amount of \$30,932.00; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Village Buyer, the Board of Trustees approves and the Mayor be and hereby is authorized to sign any and all documents necessary to effectuate the first (1) one-year extension of the "2024 Contract for Printing Services" with Minute Man Press, 255 Sunrise Highway, Merrick, New York 11566, for a term from March 1, 2025 through February 28, 2026, for a total amount of \$30,932.00.

December 2, 2024

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-20

2024-20

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Trustee Martinez that the following resolution be adopted:

WHEREAS, in December 2013, the Recreation Center began using “RecPro” as its recreation management system, and used on a daily basis for every financial transaction, member check-in, and program registration; and

WHEREAS, in April 2023, RecPro was acquired by DaySmart, and is scheduled to sunset in 2025; and

WHEREAS, the Recreation Center Manager is requesting Board approval for the software subscription and hosting fees of RecDesk, 300 Middlesex Plaza, Middletown, CT 06457, in the amount of \$16,500 (\$9,900 for software subscription, and \$6,600 for hosting fees) for a term from March 1, 2025 through February 28, 2026; and

WHEREAS, the price will increase each year based on the revenue brought into the system; RecDesk is our preferred program in an evaluation of four, and is the least expensive of the vendors reviewed; and

WHEREAS, the budget code used would be A714004 542800 (Service Contract & Repairs), and there is adequate funding in the FYE 2026 budget; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Recreation Center Manager, the Board approves and the Mayor be and hereby is authorized to sign any documentation necessary to approve for the software subscription and hosting fees of RecDesk, 300 Middlesex Plaza, Middletown, CT 06457, in the amount of \$16,500 for a term from March 1, 2025 through February 28, 2026.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Sanchez that the following resolution be adopted:

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-21

2024-21

WHEREAS, the Freeport Recreation Center needs an individual to teach fencing classes throughout the year; and

WHEREAS, Tanya Adamovich, 2060 Legion Street, Bellmore, NY 11710, possesses those certain skills, knowledge and expertise of a specialized nature required to provide this service; and

WHEREAS, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

WHEREAS, the contract renewal is for a term from March 1, 2025 through February 28, 2026, at an hourly rate of \$45.00 (no increase) for a not-to-exceed amount of \$3,400.00; and

WHEREAS, funding for this service comes out of account A714004 545700 (Non-Employee Salaries); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Recreation Center Manager, the Board approves and the Mayor be and hereby is authorized to execute a Personal Services Agreement renewal with Tanya Adamovich, 2060 Legion Street, Bellmore, NY 11710, for a term from March 1, 2025 through February 28, 2026, at an hourly rate of \$45.00 for a not-to-exceed amount of \$3,400.00.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

WHEREAS, the Incorporated Village of Freeport, from time to time, is in need of expert professional services at the Freeport Recreation Center; and

WHEREAS, Defense Concepts, Inc., 1754 Merrick Avenue, Merrick, New York, 11566, possesses those certain skills, knowledge and expertise of a specialized nature in the area of karate instruction; and

WHEREAS, the Board of Trustees deems it beneficial to the residents of the Village of Freeport and the members of the Recreation Center to provide for the performance of karate instruction classes; and

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2024-22

2024-22

WHEREAS, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

WHEREAS, the contract amendment is for a term from March 1, 2025 through February 28, 2026 for a fee not-to-exceed \$100.00 per hour, with a cap of \$15,000.00 (no increase); and

WHEREAS, funding for this service comes out of account A714004 545700 (non-employee salaries); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Recreation Center Manager, the Board approves and the Mayor be and hereby is authorized to execute a Personal Services Agreement renewal between the Village of Freeport and Defense Concepts, Inc., 1754 Merrick Avenue, Merrick, New York, 11566, for a term beginning March 1, 2025 through February 28, 2026, for a fee not-to-exceed \$100.00 per hour, with a cap of \$15,000.00.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, the Freeport Police Athletic League has an established history of enhancing the lives of the youth of the Incorporated Village of Freeport by promoting organized sports and family programs; and

WHEREAS, the mission of the Freeport Police Athletic League is to provide and promote sports and other athletic programs of a team or individual nature for children residing in the Village of Freeport; and

WHEREAS, this Board determines that it is in the best interests of the residents of the Incorporated Village of Freeport to have broad based athletic programs available and promoted throughout the Village; and

WHEREAS, for purposes of disclosure, the Executive Director of the Freeport Police Athletic League is Freeport Police Officer Bobby Ford; and

WHEREAS, the contract renewal is for a term from March 1, 2025 through February 28, 2026, for a not-to-exceed amount of \$10,000.00; and

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2024-23

2024-23

WHEREAS, the funding will come from the A714104 540100 (Rec PAL, Other Expense); and

NOW THEREFORE BE IT RESOLVED, that the Mayor be and hereby is authorized to execute any and all documentation necessary to renew the Personal Services Agreement with the Freeport Police Athletic League, Inc. from March 1, 2025 through February 28, 2026 for a not-to-exceed amount of \$10,000.00; and

BE IT FURTHER RESOLVED, that the Board of Trustees finds no conflict of interest with respect to Freeport Police Office Bobby Ford and his position as Executive Director of the Freeport Police Athletic League.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

WHEREAS, the Freeport Recreation Center needs an individual to teach dance classes for children and adults at the Recreation Center; and

WHEREAS, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

WHEREAS, Shawn Garnier, 190 N. Long Beach Avenue, Freeport, NY 11520, possesses those certain skills, knowledge and expertise of a specialized nature required to provide this service for a term from March 1, 2025 to February 28, 2026, at an hourly rate of \$50.00 (no increase), with a cap of \$7,000; and

WHEREAS, these classes will each be conducted at least twice a week; and

WHEREAS, funding for this service comes out of account A714004 545700 (non-employee salaries); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Recreation Center Manager, the Board approves and the Mayor be and hereby authorized to sign any paperwork necessary to effectuate a Personal Services Agreement renewal with Shawn Garnier, 190 N. Long Beach Avenue, Freeport, NY 11520, for a term from March 1, 2025 to February 28, 2026, at an hourly rate of \$50.00 with a cap of \$7,000.

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-24

2024-24

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, the Freeport Recreation Center needs an individual to conduct tumbling classes for children; and

WHEREAS, Cheryl A. Gayle, 300 St. Marks Avenue, Freeport, NY 11520, is an individual that is licensed and qualified to provide these services and teach these classes; and

WHEREAS, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

WHEREAS, the contract renewal is for a term from March 1, 2025 through February 28, 2026, at an hourly rate of \$45.00 (no increase), for a not-to-exceed amount of \$6,000.00; and

WHEREAS, there are sufficient funds in budget line A714004 545700 (Non-Employee Salaries) to cover the cost of this expense; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Recreation Center Manager, the Board approves and the Mayor be and is hereby authorized to execute a Personal Services Agreement renewal with Cheryl A. Gayle, 300 St. Marks Avenue, Freeport, NY 11520, for a term from March 1, 2025 through February 28, 2026, at an hourly rate of \$45.00 for a not-to-exceed amount of \$6,000.00.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, the Long Island Arts Council At Freeport, Inc, a not for profit corporation, has an established history in enhancing the lives of the citizens of the Incorporated Village of Freeport by nurturing, supporting and promoting the arts; and

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-25

2024-25

WHEREAS, the mission of the Long Island Arts Council At Freeport, Inc., is to provide the residents of the Incorporated Village of Freeport, access and an opportunity to experience the arts, through publications, festivals, and educational programs, and to promote the diverse cultural activities of artists and arts organizations in the Freeport community; and

WHEREAS, the Village finds it beneficial to retain an organization that provides such services; and

WHEREAS, the contract renewal is for a term from March 1, 2025 through February 28, 2026; and

WHEREAS, the total fee to be paid to the Long Island Arts Council is \$20,000; and

WHEREAS, funding for this agreement has been budgeted in account A714504 545810; and

NOW THEREFORE BE IT RESOLVED, that the agreement between the Village of Freeport and the Long Island Arts Council at Freeport, Inc. be and hereby is approved at a cost of \$20,000.00 to be paid in twelve equal payments, for a term of one year beginning on March 1, 2025 through February 28, 2026; and

BE IT FURTHER RESOLVED, that the Mayor be and hereby is authorized to execute said any paperwork necessary to effectuate this agreement.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, the Freeport Recreation Center needs an individual to teach a Pickleball program; and

WHEREAS, Elvis Maduro, 158 Wynsom Avenue, Merrick, NY 11566, is an individual who is qualified to provide these services and teach these classes; and

WHEREAS, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

December 2, 2024

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-26

2024-26

WHEREAS, the contract is for a term from March 1, 2025 through February 28, 2026, at an hourly rate of \$50.00 (no increase), for a not-to-exceed amount of \$3,500.00; and

WHEREAS, funding for this service comes out of account A714004 545700 (Non-Employee Salaries); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Recreation Center Manager, the Board approves and the Mayor be and is hereby authorized to execute a Personal Services Agreement renewal with Elvis Maduro, 158 Wynsom Avenue, Merrick, NY 11566, for a term from March 1, 2025 through February 28, 2026, at an hourly rate of \$50.00 for a not-to-exceed amount of \$3,500.00.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, the Freeport Recreation Center needs an individual to conduct Kids Yoga classes; and

WHEREAS, Linda Morales, 1740 Chestnut Street, Merrick, NY 11566, is an individual who is licensed and qualified to provide these services and teach these classes; and

WHEREAS, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

WHEREAS, the contract renewal is for a term from March 1, 2025 through February 28, 2026, at an hourly rate of \$45.00 (no increase) for a not to exceed amount of \$5,000.00; and

WHEREAS, funding for this service comes out of account A714004 545700 (Non-Employee Salaries); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Recreation Center Manager, the Board approves and the Mayor be and is hereby authorized to execute a Personal Services Agreement renewal with Linda Morales, 1740 Chestnut Street, Merrick, NY 11566, for a term from March 1, 2025 through February 28, 2026, at an hourly rate of \$45.00 for a not to exceed amount of \$5,000.00.

The Clerk polled the Board as follows:

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-27

2024-27

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, the Freeport Recreation Center needs an individual to teach aquacise classes throughout the year; and

WHEREAS, Carole Murphy, 109 Bergen Place, Freeport, NY 11520, possesses those certain skills, knowledge and expertise of a specialized nature required to provide this service; and

WHEREAS, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

WHEREAS, the contract renewal is for a term from March 1, 2025 through February 28, 2026, at an hourly rate of \$45.00 (no increase per hour) for a not-to-exceed amount of \$6,500.00; and

WHEREAS, the expense will come out of account A714004 545700 (Non-Employee Salaries); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Recreation Center Manager, the Board approves and the Mayor be and is hereby authorized to execute a Personal Services Agreement renewal with Carole Murphy, 109 Bergen Place, Freeport, NY 11520, for a term from March 1, 2025 through February 28, 2026, at an hourly rate of \$45.00 for a not-to-exceed amount of \$6,500.00.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, the Incorporated Village of Freeport, from time to time, is in need of Zumba Classes at the Freeport Recreation Center; and

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-28

2024-28

WHEREAS, Hayat Pineiro, 578 Gardiners Avenue, Levittown, New York, 11756, possesses certain skills, knowledge and expertise of a specialized nature in Zumba exercise; and

WHEREAS, the Board of Trustees deems it beneficial to the residents of the Village of Freeport and the members of the Recreation Center to provide for the instruction of Zumba exercise classes; and

WHEREAS, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

WHEREAS, the contract renewal is for a term from March 1, 2025 through February 28, 2026, at an hourly rate of \$45.00 (no increase), for a not-to-exceed amount of \$3,000.00; and

WHEREAS, the expense will come out of account A714004 545700 (Non-Employee Salaries); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Freeport Recreation Center Manager, the Board approves and the Mayor be and hereby is authorized to execute a Personal Services Agreement renewal between the Village of Freeport and Hayat Pineiro, 578 Gardiners Avenue, Levittown, New York, 11756, for a term from March 1, 2025 to February 28, 2026, at an hourly rate of \$45.00 for a not-to-exceed amount of \$3,000.00.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

WHEREAS, the Freeport Recreation Center needs an individual to teach chair yoga classes throughout the year; and

WHEREAS, Deborah Stecker, 89 Jefferson Street, Freeport, New York, 11520 possesses those certain skills, knowledge and expertise of a specialized nature required to provide this service; and

WHEREAS, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

December 2, 2024

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-29

2024-29

WHEREAS, the contract renewal is for a term from March 1, 2025 through February 28, 2026, at an hourly rate of \$45.00 (no increase per hour from the previous contract) for a not to exceed amount of \$3,000.00; and

WHEREAS, funding for these services is available in account A714004 545700 (Non-Employee Salaries); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Recreation Center Manager, the Board approves and the Mayor be and hereby is authorized to execute a Personal Services Agreement renewal with Deborah Stecker, 89 Jefferson Street, Freeport, New York, 11520, for a term from March 1, 2025 through February 28, 2026, at an hourly rate of \$45.00 for a not to exceed amount of \$3,000.00.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, the Freeport Recreation Center requires, on an as needed basis, the provision of instruction services for the purpose of holding a “Back to Broadway Basics” class; and

WHEREAS, Robyn Workman, 65 Westside Avenue, Freeport, New York, 11520, is qualified to perform the services required and has proposed to do so at a rate of \$50.00 per hour; and

WHEREAS, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

WHEREAS, the contract renewal is for a term from March 1, 2025 through February 28, 2026, at an hourly rate of \$50.00 (no increase), for a not-to-exceed amount of \$3,500.00; and

WHEREAS, funding for this service comes out of account A714004-545700 (non-employee salaries); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Recreation Center Manager, the Board approves and the Mayor be and here by is authorized to execute any and all documentation necessary to effectuate a Personal Services Agreement

December 2, 2024

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-30

2024-30

renewal with Robyn Workman, 65 Westside Avenue, Freeport, New York, 11520, for a term from March 1, 2025 through February 28, 2026, at an hourly rate of \$50.00 for a not-to-exceed amount of \$3,500.00.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, the Village of Freeport Water & Sewer Department routinely replaces water meters throughout the community and after approximately fifteen years, meters tend to wear out and fail to accurately register the amount of water being consumed; and

WHEREAS, as these older meters wear out, they are being replaced with water meters that are remote read capable, eliminating the need to enter properties and estimating bills, and reduces callbacks and overtime; and

WHEREAS, said procurement of said meters requires the use of competitive bidding as necessitated by General Municipal Law §103 and the Village’s Procurement Policy; and

WHEREAS, the Water & Sewer Department is requesting Board authorization for the Village Clerk to advertise for the “Furnishing of Water Meters - 2025”; and

WHEREAS, the contract will be for a term beginning March 1, 2025 and ending February 28, 2026, with an option for two (2) one-year extensions if mutually accepted; and

WHEREAS, the estimate cost of the contract is \$90,000.00; and

WHEREAS, funding is anticipated to be included in the Water Department Operating Budget (WE98002 520310 Meter Reading Equipment); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Public Works, the Village Clerk be and hereby is authorized to publish a Notice to Bidders, for the “Furnishing of Water Meters – 2025” in the Freeport Herald and other relevant publications of general circulation on December 5, 2024, with bid documents available from December 9, 2024, through January 3, 2025, with a return date of January 7, 2025.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor

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2024-31

2024-31

Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Squeri, and unanimously carried that the meeting be closed.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

The meeting was closed at 5:53 P.M.

Pamela Walsh Boening
Village Clerk

December 2, 2024