

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-1

2024-1

A meeting of the Board of Trustees of the Incorporated Village of Freeport was held on Monday, November 4, 2024 at 5:00 P.M. in the Municipal Building, 46 North Ocean Avenue, Freeport, New York, with the following present:

- |                       |                  |
|-----------------------|------------------|
| Robert T. Kennedy     | Mayor            |
| Ronald Ellerbe        | Deputy Mayor     |
| Jorge A. Martinez     | Trustee          |
| Christopher L. Squeri | Trustee          |
| Evette B. Sanchez     | Trustee          |
|                       |                  |
| Howard E. Colton      | Village Attorney |
| Michael J. Smith      | Chief of Police  |
| Pamela Walsh Boening  | Village Clerk    |

At 5:02 P.M., Mayor Kennedy convened in the main conference room and Trustee Martinez led in the Pledge of Allegiance.

One (1) resident was present.

At 5:03 P.M., it was moved by Trustee Sanchez, seconded by Trustee Martinez and carried to adjourn this portion of the Legislative Meeting and return to the Mayor’s Conference Room to continue in Executive Session to discuss one (1) Personnel Matter.

The Clerk polled the Board as follows:

- |                      |             |
|----------------------|-------------|
| Deputy Mayor Ellerbe | Not Present |
| Trustee Martinez     | In Favor    |
| Trustee Squeri       | Not Present |
| Trustee Sanchez      | In Favor    |
| Mayor Kennedy        | In Favor    |

At 5:08 P.M. Trustee Squeri entered Executive Session.

At 5:13 P.M., motion was made by Trustee Sanchez seconded by Trustee Squeri and unanimously carried to reconvene in Legislative Session.

The Clerk polled the Board as follows:

- |                      |          |
|----------------------|----------|
| Deputy Mayor Ellerbe | In Favor |
| Trustee Martinez     | In Favor |
| Trustee Squeri       | In Favor |
| Trustee Sanchez      | In Favor |
| Mayor Kennedy        | In Favor |

Two (2) residents were present.

Deputy Mayor Ellerbe led in the Pledge of Allegiance.

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It was moved by Trustee Squeri, seconded by Deputy Mayor Ellerbe, and carried to approve the Board of Trustees Minutes of October 21, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	Abstain
Trustee Squeri	In Favor
Trustee Sanchez	Abstain
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

**WHEREAS**, a retro-active permission is requested for the Assessor to correct the October 21st changes in assessment increases for the 2025/2026 Tentative Assessment Roll and to remove 62-094-145 located at 89 Jefferson Street that was erroneously included in the October 21st request; and

**WHEREAS**, due to the correction, the restored revenue projection was adjusted to reflect the removal 62-094-145 from the list; and

**WHEREAS**, the adjusted subject property calculation is based on the 2024 EQ Rate (\$1.22) multiplied by the market value variance of 47,097,951 which generated an assessed value of 574,595; and

**WHEREAS**, the projected revenue of \$42,770.12 is the result of multiplying the increase in assessed value (69,476) and the 2024 tax rate of \$61.561 to generate the taxable revenue; and

**NOW THEREFORE BE IT RESOLVED**, that the Assessor is granted retroactive permission to apply the changes in assessment from permitted upgrades to the 2025/2026 Tentative Assessment Roll.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Squeri that the following resolution be adopted:

**WHEREAS**, the Village Assessor periodically reviews the exemption status of properties in the Village of Freeport to ensure continuing eligibility under the criteria of particular exemptions; and

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**WHEREAS**, the below list consists of changes to assessed tax value after the adoption of the 2024/2025 Final Assessment Roll; and

S / B / L	Address	Exemption Code	Exemption Amount	Reason
55 / 268 / 7 Unit 1C	100 Brooklyn Ave	41121 Veteran War Time/Non-Combat	2024/2025 – 114 2023/2024 – 114 2022/2023 – 114	Property Sold 03/05/2021
54 / 206 / 773	447 Sigmond St	41101 Veterans / Eligible Funds	2024/2025 – 800 2023/2024 - 800	Property Sold 05/02/2023
55 / 370 / 195	38 Leonard Ave	41101 Veterans / Eligible Funds	2024/2025 – 3,300 2023/2024 – 3,300	Property Sold 12/27/2023
62 / C / 469	93 Howard Ave	41101 Veterans / Eligible Funds	2024/2025 – 1,750 2023/2024 – 1,750 2022/2023 – 1,750	Property Sold 10/16/2019
62 / 069 / 197	22 East 1 <sup>st</sup> St	41121 Veterans / Wartime Non-Combat 41661 Vol Firefighter	41121- 2024 - 468 41661- 2024 - 586	Property Sold 04/25/2024
62 / 138 / 208	93 Saint Marks Ave	41101 Veterans Eligible Funds	2024/2023 - 1,700 2023/2024 – 1,700 2022/2023 – 1,700	Sold Property 11/2/2017
54 / 305 / 71	239 Whaley St	41101 Veterans Eligible Funds	2024/2025 – 2,950 2023/2024 - 2950	Deceased 01/04/2024

**WHEREAS**, the Assessor reviewed the application and made the recommendation that the exemption be removed from the 2024/2025 Final Assessment Roll as listed above; and

**WHEREAS**, where a partial exemption is entered on an assessment roll for an ineligible parcel, it is an error in essential fact, which may be corrected by the Board in accordance with the provisions of the Real Property Tax Law; and

**NOW THEREFORE BE IT RESOLVED**, that the Board of Assessment Review comprised of members of the Board of Trustees, be authorized to retroactively approve the changes recommended by the Assessor to be made to the 2024/2025 Final Assessment Roll and that the Treasurer issue a corrected tax bill.

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Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

**WHEREAS**, the Superintendent of Electric Utilities is requesting the Board to authorize the Village Clerk to advertise a Request for Proposals for the “Continuous Emissions Monitoring System”, RFP #24-12-ELEC-720, for the Village’s LM6000 gas turbine located at Power Plant 2; and

**WHEREAS**, the following items are covered in the Request for Proposals:

- Continuous Monitoring System
  - a. Quarterly Reporting Service
  - b. Optional Quarterly Maintenance Visits
  - c. Quarterly/Annual Audit
  - d. Emergency Repairs

**WHEREAS**, the procurement of these services is best accomplished through the use of a formal Request for Proposals; and

**WHEREAS**, the term of the contract shall be for three (3) years with an option to extend the contract for a fourth year upon the mutual agreement of the Parties; and

**WHEREAS**, the cost of these services will be charged to account E7143156 510000 (Regulatory Agency Expense) and there are sufficient funds available to cover this cost; and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Superintendent of Electric Utilities, the Village Clerk hereby is authorized to advertise a Request for Proposals for the “Continuous Emissions Monitoring System”, RFP #24-12-ELEC-720, in the Freeport Herald and other relevant publications of general circulation on November 7, 2024, with specifications available from November 12, 2024, to December 6, 2024, with a return date of December 6, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

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It was moved by Trustee Sanchez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

**WHEREAS**, the Incorporated Village of Freeport, New York, is a member of the New York Association of Public Power, and

**WHEREAS**, in accordance with the bylaws of New York Association of Public Power, each municipal member may cast one vote on each transaction properly brought before this meeting, and

**NOW THEREFORE BE IT RESOLVED**, that Eric Rosmarin be and is hereby designated as the accredited delegate of the Incorporated Village of Freeport, New York.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Squeri that the following resolution be adopted:

**WHEREAS**, on February 5, 2024, the Board approved a service contract between the Village of Freeport and SourcePass, 1895 Walt Whitman Road, Melville, New York 11747, for total cost of \$30,360.00 for a term from March 1, 2024 to February 28, 2025; and

**WHEREAS**, the Freeport Police Department is requesting Board approval for the purchase of additional support hour time block from SourcePass; and

**WHEREAS**, this additional time block consists of fifty (50) hours of support, for a cost of \$150.00/hour, for a total of \$7,500.00; these hours do not expire and the last purchase of hours was in December, 2023 for \$15,000.00 at a cost of \$150.00/hour; the Department currently has no support hours and

**WHEREAS**, this time block covers critical network assistance on an as-needed basis to sustain the network servers and appliances; and

**WHEREAS**, this cost is budgeted in account A312004 542800; and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Chief of Police, the Board approves and the Mayor be and hereby is authorized to sign any documentation necessary to approve the purchase of additional support hour time block of fifty (50) hours from SourcePass, 525 Broadhollow Road, Suite 1400, Melville, NY 11747, for a cost of \$150.00/hour, for a total of \$7,500.00.

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The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

**WHEREAS**, the Superintendent of Public Works is requesting the Board to authorized the Village Clerk to advertise a Notice to Bidders for the “Woodcleft Canal Drainage Improvement Project Phase 1”; and

**WHEREAS**, phase 1 of the project calls for the installation of check valves and pump chambers at four (4) locations on Woodcleft Avenue and one (1) location on Miller Avenue; and

**WHEREAS**, procurement of said project requires the use of competitive bidding as necessitated by General Municipal Law §103 and the Village’s Procurement Policy; and

**WHEREAS**, the estimated cost for this project is \$2,500,000.00; and

**WHEREAS**, funding for this project will come from a bond resolution authorized by the Village Board of Trustees on February 26, 2024; and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Superintendent of Public Works, the Village Clerk is hereby authorized to publish a Notice to Bidders for the “Woodcleft Canal Drainage Improvement Project Phase 1” in the Freeport Herald and other relevant publications of general circulation on November 7, 2024, with bid documents available from November 12, 2024 through November 22, 2024, with a return date of November 26, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

**WHEREAS**, the Department of Public Works and the Village Attorney would like to renew the contract with Operation SPLASH – an organization that provides the service of

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removing floatables, junk, and debris from waterways within the Incorporated Village of Freeport; and

**WHEREAS**, the mission of Operation SPLASH Inc., a not-for-profit corporation, is to provide the residents of the Incorporated Village of Freeport with the service of removing floatables, junk and debris from the Village’s waterways and to provide knowledge, awareness, and information relative to the protection of Freeport’s waterways, estuaries, groundwater, and salt marshes, through publications, educational programs, dissemination of rules, regulations, and other information concerning hazardous materials and illicit discharges, their prevention and abatement; and

**WHEREAS**, the agreement will be for a term of one year beginning March 1, 2025 through February 28, 2026 and will not exceed \$25,000.00; and

**WHEREAS**, the funding for this agreement has been budgeted in account A854104 540100; and

**NOW THEREFORE BE IT RESOLVED**, that the Mayor be and hereby is authorized to execute an agreement between the Village of Freeport and Operation SPLASH Inc., located at 202 Woodcleft Avenue, Freeport, New York, at a cost of \$25,000, payable in one lump sum at the onset of the fiscal year, March 1, 2025 and furthermore that said contract will run from March 1, 2025 through February 28, 2026.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Sanchez that the following resolution be adopted:

**RESOLVED**, that the Board of Trustees of the Incorporated Village of Freeport, by virtue of the authority invested by law, shall conduct a public hearing to be duly held on the 18<sup>th</sup> day of November 2024, at 5:30 P.M., to consider the amendment of Chapter 138 of the Village Code, entitled, Licensing of Businesses, by repealing the existing Article I entitled “General Licensing Requirements” and replacing it with a new Article I entitled “General Licensing Requirements.”

**FURTHER RESOLVED**, that the foregoing notice of public hearing shall be entered in the minutes of the Board of Trustees of the Incorporated Village of Freeport, and published in the Freeport Leader and a printed copy thereof posted conspicuously in at least three (3) public places in the Incorporated Village of Freeport, Nassau County, New York.

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STATE OF NEW YORK, COUNTY OF NASSAU, VILLAGE OF FREEPORT, ss: I, PAMELA WALSH BOENING, Clerk of the Village of Freeport, Nassau County, New York, do hereby certify that the foregoing is a true and correct copy of said notice duly authorized by the Board of Trustees of the said Village at a meeting of the Said Board of Trustees, calling for a public hearing to be duly held in the Main Conference Room of the Municipal Building of the Village of Freeport, 46 N. Ocean Avenue, Freeport, New York on the 18<sup>th</sup> day of November 2024 at 5:30 P.M., and of the whole thereof, as entered upon the minutes of the proceedings of the said Board kept by me as Village Clerk.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of said Village this 4<sup>th</sup> day of November 2024.

Pamela Walsh Boening  
Village Clerk

Dated: Freeport, New York  
November 4, 2024

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

**WHEREAS**, Section 15-104 of the Election Law of the State of New York states that village elections should be held on the third Tuesday of March (unless a holiday dictates otherwise); and

**NOW THEREFORE BE IT RESOLVED**, that pursuant to §15-104 of the Election Law of New York State, the Village Election shall be held on Tuesday, March 18, 2025; and

**BE IT FURTHER RESOLVED**, that the Village Clerk be and hereby is authorized to publish a notice in the Freeport Herald and other relevant publications of general circulation, designating the office(s) to be filled and the term(s) at the Village Election to be held on March 18, 2025, pursuant to §15-104 of the Election Law, to wit: two (2) Trustees, each for a term of four (4) years; one (1) Justice, for a term of four (4) years; and a Mayor, for a term of four (4) years.

The Clerk polled the Board as follows:

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Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

**WHEREAS**, §15-110(5) of the Election Law of the State of New York requires that the Board of Trustees adopt a resolution which shall specify the boundaries of each election district created or altered, and shall be posted and published with the notice of such election as required; and

**NOW THEREFORE BE IT RESOLVED**, that the voting for the forthcoming Village Election to be held on Tuesday, March 18, 2025, shall be conducted during the hours of 7:00 A.M. and 9:00 P.M.; and

**BE IT FURTHER RESOLVED**, that the boundaries of the election districts are coterminous with the election districts established for general elections other than general Village elections; and

**BE IT FURTHER RESOLVED**, that the voting shall be at the following polling places within the Incorporated Village of Freeport:

<u>District</u>	<u>Location</u>	<u>Address</u>
18-057	Freeport Recreation Center	130 E. Merrick Road
18-065	Freeport Recreation Center	
18-058	Sr. Housing	100 N. Main Street
18-059	Atkinson School	58 W. Seaman Avenue
18-060	Atkinson School	
18-061	Atkinson School	
18-063	Atkinson School	
21-123	Atkinson School	
18-064	Exempt Firehouse	9 N. Long Beach Avenue
18-067	Columbus Avenue School	150 N. Columbus Avenue
18-069	Columbus Avenue School	
18-068	Hose Co. #2	15 Broadway
18-071	Hose Co. #1	22 Southside Avenue
18-077		
21-020	Hose Co. #1	

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21-003	Archer Elementary School	255 Archer Street
18-075	Hose Co. #5	47 Leonard Avenue
21-004	Bayview Avenue Hose Co. #3	375 S. Bayview Avenue
21-005	Bayview Avenue Hose Co. #3	
21-016	Bayview Avenue Hose Co. #3	
21-017	Bayview Avenue Hose Co. #3	
18-072	Giblyn Elementary School	450 S. Ocean Avenue
21-001	Giblyn Elementary School	
21-002	Giblyn Elementary School	
21-018	Giblyn Elementary School	
21-021	Freeport Memorial Library	144 W. Merrick Road
21-022	Freeport Memorial Library	
21-023	Bayview Avenue School	325 W. Merrick Road
21-025	Bayview Avenue School	

**BE IT FURTHER RESOLVED** that the Village Clerk be and hereby is authorized to publish a notice in the Leader and other relevant publications of general circulation on November 7, 2025.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Squeri, and unanimously carried that the meeting be closed.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

The meeting was closed at 5:41 P.M.

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Pamela Walsh Boening  
Village Clerk

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