

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-1

2024-1

A meeting of the Board of Trustees of the Incorporated Village of Freeport was held on Monday, July 29, 2024 at 5:00 P.M. in the Municipal Building, 46 North Ocean Avenue, Freeport, New York, with the following present:

- |                       |                  |
|-----------------------|------------------|
| Robert T. Kennedy     | Mayor            |
| Ronald Ellerbe        | Deputy Mayor     |
| Jorge A. Martinez     | Trustee          |
| Christopher L. Squeri | Trustee          |
| Evette B. Sanchez     | Trustee          |
|                       |                  |
| Howard E. Colton      | Village Attorney |
| Pamela Walsh Boening  | Village Clerk    |

At 5:04 P.M., Mayor Kennedy convened in the main conference room and Trustee Martinez led in the Pledge of Allegiance.

No residents were present.

At 5:05 P.M., it was moved by Trustee Martinez, seconded by Trustee Sanchez and unanimously carried to adjourn this portion of the Legislative Meeting and return to the Mayor’s Conference Room to continue in Executive Session to discuss one (1) Real Estate matter and to consult with Counsel.

The Clerk polled the Board as follows:

- |                      |          |
|----------------------|----------|
| Deputy Mayor Ellerbe | In Favor |
| Trustee Martinez     | In Favor |
| Trustee Squeri       | In Favor |
| Trustee Sanchez      | In Favor |
| Mayor Kennedy        | In Favor |

At 5:29 P.M., motion was made by Trustee Squeri, seconded by Deputy Mayor Ellerbe and unanimously carried to reconvene in Legislative Session.

The Clerk polled the Board as follows:

- |                      |          |
|----------------------|----------|
| Deputy Mayor Ellerbe | In Favor |
| Trustee Martinez     | In Favor |
| Trustee Squeri       | In Favor |
| Trustee Sanchez      | In Favor |
| Mayor Kennedy        | In Favor |

Approximately three (3) residents were present.

Deputy Mayor Ellerbe led in the Pledge of Allegiance.

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It was moved by Trustee Martinez, seconded by Deputy Mayor Ellerbe, and carried to approve the Board of Trustees Minutes of July 15, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	Abstain
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Trustee Martinez, and carried to approve the Board of Trustees Special Meeting Minutes of July 15, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	Abstain
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Martinez, and carried to approve the Board of Trustees Dangerous/Nuisance meeting Minutes of July 15, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	Abstain
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Motion was made by Deputy Mayor Ellerbe, seconded by Trustee Squeri and unanimously carried to approve the block party permit application, submitted by Mark Rose, to hold a block party on Shelley Street between S. Bayview Avenue and Westend Avenue on August 3, 2024 (rain date: August 10, 2024), from 4:00 P.M. to 10:00 P.M; with a reminder to those in attendance that the Village has an "Open Container" law among its ordinances which stipulates that no alcoholic beverages may be served or carried on the streets and the Police, Fire and Highway Departments be so notified.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

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2024-3

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Motion was made by Trustee Sanchez, seconded by Trustee Squeri and unanimously carried to approve the public assembly permit application, submitted on behalf of the Nassau County Legislature, to hold the 2024 National Night Out, at Bishop Frank O. White Park, on August 6, 2024 (no rain date), from 4:00 P.M. to 7:30 P.M.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Motion was made by Trustee Sanchez, seconded by Trustee Squeri and unanimously carried to approve the block party permit application, submitted by Lisa Noe, to hold a block party at the dead end of Florence Avenue and Brunella Street, on August 10, 2024, (no rain date), from 4:00 P.M. to 10:00 P.M.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Motion was made by Trustee Squeri, seconded by Trustee Sanchez and unanimously carried to approve the public assembly permit application, submitted on behalf of the Spanish Evangelical Church to hold a public assembly in a portion of the LIRR Parking lot, on August 11, 2024 and August 25, 2024, from 10:00 A.M. to 2:00 P.M.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Motion was made by Trustee Squeri, seconded by Deputy Mayor Ellerbe and unanimously carried to approve the block party permit application, submitted by Troy Matthews, to hold a block party on Forest Avenue between N. Main Street and Ellison Avenue, on August 31, 2024 (rain date: September 7, 2024), from 2:00 P.M. to 8:00 P.M.; with a reminder to those in attendance that the Village has an "Open Container" law among its ordinances which stipulates that no alcoholic beverages may be served or carried on the streets and the Police, Fire and Highway Departments be so notified.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
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Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Motion was made by Trustee Martinez, seconded by Trustee Squeri and unanimously carried to approve the block party permit application, submitted by Ashley Codrington, to hold a block party on Sagamore Street between Seaman Avenue and Bedford Avenue, on September 2, 2024 (no rain date), from 4:00 P.M. to 10:00 P.M.; with a reminder to those in attendance that the Village has an “Open Container” law among its ordinances which stipulates that no alcoholic beverages may be served or carried on the streets and the Police, Fire and Highway Departments be so notified.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Motion was made by Trustee Martinez, seconded by Deputy Mayor Ellerbe and unanimously carried to approve the public assembly permit application, submitted on behalf of the Freeport Memorial Library, to hold a Fall Festival on Saturday, October 26, 2024, from 10:00 A.M. to 4:00 P.M., occupying various areas of the library grounds.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Squeri that the following resolution be adopted:

**WHEREAS**, the Electric Department is in need of a new relay test system; and

**WHEREAS**, the Department has over 300 relays located at various sites that include Substations 2P & 4F, Power Plants 1 & 2, CT2 EEE, GT3, and the new CAT unit; the Department need a certified test set to have acceptable test results; the old unit is obsolete; and

**WHEREAS**, the MTS-5100 Protection Relay Test System, offered by Doble Engineering Company, works seamlessly with the RTS software that the Department purchased 12 years ago; and

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**WHEREAS**, this software was purchased for approximately \$25,000.00 and has paid for itself countless times over because the Department has no need to bring in costly outside contractors; and

**WHEREAS**, the Superintendent of Electric Utility is requesting Board approval for Doble Engineering Company, 123 Felton Street, Marlborough, MA 01752, as the sole source provider of MTS-5100 Protection Relay Test System and its accessories; and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Superintendent of Electric Utilities, the Board approves and the Mayor be and hereby authorized to contract Doble Engineering Company, 123 Felton Street, Marlborough, MA 01752, as the sole source provider of MTS-5100 Protection Relay Test System and its accessories.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Motion was made by Deputy Mayor Ellerbe, seconded by Trustee Squeri that the following resolution be adopted:

**WHEREAS**, the Electric Department is in need of a new relay test system; and

**WHEREAS**, the cost to rent a test system for one (1) month is \$9,149.86; and

**WHEREAS**, a new test set would provide in-house certified test results; testing from outside vendors such as Elemco and AF Testing will cost over \$50,000.00 a year to complete the annual testing; in addition, outside contractors require Freeport Electric personnel to work alongside them while on-site to ensure plant and equipment safety; with the new test system the Department will be able to do the tests; and

**WHEREAS**, on July 29, 2024, the Board approved Doble Engineering Company, 123 Felton Street, Marlborough, MA 01752, as the sole source provider of the MTS-5100 Protection Relay Test System and its accessories; and

**WHEREAS**, the Superintendent of Electric Utility is requesting Board approval for the purchase of the MTS-5100 Protection Relay Test System from Doble Engineering Company, 123 Felton Street, Marlborough, MA 01752, for a cost of \$55,000.00; and

**WHEREAS**, the cost of this purchase will be charged to E110000 WO #2493 Bond Class #354 - Electric Systems Improvements, and there are sufficient funds available for this purchase; and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Superintendent of Electric Utilities, the Board approves and the Mayor be and hereby authorized

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the purchase of the MTS-5100 Protection Relay Test System from Doble Engineering Company, 123 Felton Street, Marlborough, MA 01752, for a cost of \$55,000.00.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Motion was made by Trustee Sanchez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

**WHEREAS**, the Superintendent of Electric Utilities is requesting the Board to approve the letter agreement for lobbying services; and

**WHEREAS**, the agreement confirms that the Inc. Village of Freeport is a third-party beneficiary to the March 1, 2024 agreement (“Agreement”) reached between the New York Association of Public Power and The Roffe Group of Robinson+Cole (“the firm”); and

**WHEREAS**, under the scope of the Agreement, the firm will provide lobbying services to the New York Association of Public Power (NYAPP) of which the Village is a member; and

**WHEREAS**, the Village will be paying the firm, The Roffe Group of Robinson+Cole, 111 Washington Avenue, Third Floor, Albany, NY 12210, retroactive from March 1, 2024 through February 28, 2025, for the cost of \$14,100.00 (a fixed fee of \$1,175.00 per month) plus 23.5% of the miscellaneous expenses incurred; and

**WHEREAS**, these services will be charged to E7852140 578100 (NYAPP); and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Superintendent of Electric Utilities, the Board approves and the Mayor be and hereby authorized to execute the letter agreement for lobbying services with The Roffe Group of Robinson+Cole, 111 Washington Avenue, Third Floor, Albany, NY 12210, retroactive from March 1, 2024 through February 28, 2025, for the cost of \$14,100.00 (a fixed fee of \$1,175.00 per month) plus 23.5% of the miscellaneous expenses incurred.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Motion was made by Trustee Squeri, seconded by Trustee Sanchez and unanimously carried to approve the recommendation of the Freeport Fire Council and that membership be granted to Akil Mitchell, Hose Co. #4.

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The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Motion was made by Trustee Squeri, seconded by Trustee Martinez and unanimously carried to approve the recommendation of the Freeport Fire Council and that membership be granted to William Perry, Truck Co.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Motion was made by Deputy Mayor Ellerbe, seconded by Trustee Sanchez and unanimously carried to approve the recommendation of the Freeport Fire Council and that membership be granted to Michael Cruz, Truck Co.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Motion was made by Trustee Squeri, seconded by Trustee Sanchez and unanimously carried to approve the recommendation of the Freeport Fire Council and that membership be granted to Dante Jemison, Truck Co.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Sanchez that the following resolution be adopted:

**WHEREAS**, the Village was awarded a Critical Infrastructure Grant from the Federal Emergency Management Agency (FEMA), which will be utilized to purchase cameras and all needed accessories to be used to record areas of the Nautical Mile Esplanade; and

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**WHEREAS**, the Police Department is requesting Board approval to authorize the Village Clerk to publish a Request for Proposals for Cameras for the Nautical Mile Esplanade; and

**WHEREAS**, the budget line used for this purchase will be A312002 520103 – unexpected expense - equipment; and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Freeport Chief of Police, the Board approves and the Village Clerk be and hereby authorized to publish a “Request for Proposals for Cameras for the Nautical Mile Esplanade” in the Freeport Leader and other relevant publications of general circulation on August 1, 2024, with specifications available from August 5, 2024 through August 23, 2024, and a return date of August 23, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Deputy Mayor Ellerbe and unanimously carried to approve the following resolution:

**WHEREAS**, the Village Clerk is requesting Board approval for the Use & Dissemination (U&D) Agreement between the New York State Division of Criminal Justice Services (DCJS), 80 South Swan Street, Albany, New York 12210, and the Village of Freeport; and

**WHEREAS**, this agreement contains the most current language relating to the U&D and Security Breaches; and

**WHEREAS**, the DCJS processes criminal history record inquiries and returns related history to the Village Clerk, usually within hours of the application submission; and

**WHEREAS**, Appendix A is the specific list that the Village is authorized to submit fingerprint inquires; and

**WHEREAS**, the cost of the fingerprint application is paid by the applicant and must be signed and return within 14 business days; and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Village Clerk, the Board approves and the Mayor and/or Village Clerk be and hereby authorized to execute the Use & Dissemination (U&D) Agreement between the New York State Division of Criminal Justice Services (DCJS), 80 South Swan Street, Albany, New York 12210, and the Village of Freeport.

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The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Mayor Kennedy opened the meeting to questions and comments from those present; whereupon there were no comment slips submitted.

It was moved by Trustee, seconded by Trustee, and unanimously carried that the meeting be closed.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

The meeting was closed at 5:40 P.M.

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Pamela Walsh Boening  
Village Clerk

July 29, 2024