

**AGENDA                                      BOARD OF TRUSTEES' MEETING                                      May 6, 2024**

**1. COMMUNICATIONS**

- a) Request approval of the Board of Trustees' minutes from April 29, 2024.
- b) Request approval of the Board of Trustees' special meeting minutes from April 29, 2024.
- c) Request approval to hang one banner on S. Main Street between Raynor Street and Archer Street from June 3, 2024 through June 17, 2024, promoting "Catchers Threshers Shark Tournament" and that the Freeport Electric Department assist in hanging and removing the banner.
- d) Request approval of the Parade and Public Assembly Permit application submitted on behalf of the William Clinton Story Post 342 and the Village of Freeport to hold a Memorial Day Parade on Monday, May 27, 2024 from 10:00 A.M. to 11:45 A.M., beginning at the Freeport High School and ending at the Freeport Memorial Library, pending the recommendation of the Fire Department.
- e) Request approval of the Carnival, Festival, Bazaar Public Assembly application submitted on behalf of the Nassau County Office of Youth Services to hold a public assembly in Cow Meadow Park on Friday, May 31, 2024 from 9:00 A.M. to 3:00 P.M., pending the recommendation of the Fire Department.

**2. ASSESSOR – Vilma I. Lancaster**

- a) Request retroactive approval to remove exemptions from the 2024/2025 Final Assessment Roll for Section 54, Block 308, Lot 161, a/k/a 73 Elliot Place, due to a transfer of title from a member of an exempt class to a nonexempt class and for the Village Treasurer to issue corrected 2023/2024 and 2024/2025 property tax bills.

**3. ELECTRIC DEPARTMENT – Anthony Fiore**

- a) Request retroactive approval to increase the contract with Duncan, Weinberg, et al, 1667 K Street, N.W., Suite 700, Washington, D.C. 20006, an additional \$24,347.49 from \$122,000 to a total cap of \$146,347.49.

**4. PUBLIC WORKS – Robert R. Fisenne**

- a) Request to advertise a notice to bidders for "Fire Detection and Alarm System Installation at the Freeport Armory" in the Freeport Herald on May 9, 2024, with a return date of May 29, 2024.
- b) Request to advertise a notice to bidders for "Woodcleft Canal Drainage Improvement Project" in the Freeport Herald on May 9, 2024, with a return date of May 29, 2024.

**COMMENTS PERMITTED ON AGENDA ITEMS**

**INTER-DEPARTMENT CORRESPONDENCE  
INCORPORATED VILLAGE OF FREEPORT**

**TO:** Mayor Robert T. Kennedy

**FROM:** Pamela Walsh Boening, Village Clerk

**DATE:** April 23, 2024

**RE:** Banner Request  
Applicant: Daniel Miller  
Dates: June 3, 2024 through June 17, 2024  
Location: S. Main Street between Raynor Street and Archer Street

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Attached please find an application from Daniel Miller requesting permission to hang one banner promoting a "Shark Tournament", from June 3, 2024 through June 17, 2024 on S. Main Street between Raynor Street and Archer Street. It is further requested that the Electric Department assist in hanging and removing the banners.

The fee for the banner application has been paid.

Also included in this package is the recommendation from the Electric Department.



Pamela Walsh Boening  
Pamela Walsh Boening  
Village Clerk  
Attachments



INCORPORATED VILLAGE OF FREEPORT  
46 NORTH OCEAN AVENUE  
FREEPORT, NEW YORK 11520

**BANNER APPLICATION**  
**\$95.00 PER BANNER LOCATION**  
**MAXIMUM TWO WEEK LIMIT**  
**BANNERS MUST BE DOUBLE SIDED**

**\*RETURN TO VILLAGE CLERKS OFFICE\***

<b>APPROVED</b>
Electric Dept Approval for location & duration: <u>4/23/2024</u>
BOT Approval Date: _____

To: The Village Clerk, Village of Freeport, 46 North Ocean Avenue, Freeport, NY 11520

1. Applicant Name: Daniel Miller
2. Address: 94 TYLER STREET FREEPORT NY 11520
3. Phone Number: 516-404-9271
4. Name of Event: CATCHERS THRESHERS (SMALL TOURNAMENT)
5. Location of Banner(s): SOUTH MAIN (BETWEEN ~~FRANKLIN~~ ARCHER SQ - RAYMOND ST.)
6. Begin Date: 6/3/2024 Removal Date: 6/17/24

Banners must be double sided, 2 week duration, first come first serve basis.

***It is the responsibility of the applicant to purchase a banner that meets the size and safety requirements of the Village. Once the banner is removed from its location, the Village will hold the banner for 30 days. After 30 days all banners will be destroyed.***

Daniel Miller  
Applicant signature

VILLAGE OF FREEPORT, NY  
CLERK'S OFFICE  
2024 APR 22 A 10:39

RECEIVED

**VILLAGE CLERK'S OFFICE**

NAME: Daniel Miller RE: Banner Request DATE: 4/22/2024

CHECK ONE	ACCOUNT CODE	DESCRIPTION	CHECK #	CASH	AMOUNT
	199	Alarm Permit \$50 per yr/\$125 pre 3 yr/\$50 sub			
	7	Auctioneer Permit \$25 per year/\$25 daily			
	8	Auto Wrecker License (New & Renewal)			\$575.00
	97/28	Banner Request (75% Elec Dept & 25% Clerk) (\$95)		95.00	
	6	Birth Certificate \$10 each copy/ \$22 for genealogy			
	37	Business License \$155 Food & Drink License \$115			
	11	Cabaret License			\$375.00
	14	Claim			
	10	Commuter Parking \$60 Resident/\$190 Non Residents			
	6	Death Transcript \$10 each copy/ \$22 for genealogy			
	24	Electrician's License \$225 New/\$225 Renewal			\$225.00
	385	Electrician's License Shelved \$25 per year			
	319	Filming and Photography \$500 per day			
	120	Filming Rental Property			
	2	Freedom of Information Request			
	47	Garage Sale Permit			\$20.00
	22	Gardeners & Landscapers \$130 + \$30 additional vehicles			
	21	Hawker/Peddler License			\$450.00
	46	Lodging House License			
	9	Maps			\$2.00
	328	Moving of a Building Permit \$300.00 per vehicle			
	119	Pawnbroker			\$250.00
	113	Plumber's License Annual Fee (New/Renewal)			\$235.00
	384	Plumber's License - Shelved			\$25.00
	109	Plumber's Examination Fee (Frpt Master Plumber)			\$460.00
	38	Police Overtime			
	108	Pre-Paid Commercial Parking			
	107	Pre-Paid Municipal Parking \$225 lot #2/\$200 lot#10 lot#16			
	331	Pre-Paid Parking Meter Revenue \$225 per vehicle			
	15	Public Assembly License			
	104	Application (< 1 sq. block)			\$750.00
		Application (> 1 sq. block)			\$1,875.00
		Container (2 week intervals-up to 1 month)			\$50.00
		Dealer's License			\$375.00
		Education			
		Contractor's Annual License			\$75.00
		Permit (New \$220) (Existing \$40)			
		Review Board			
		Signaling Permit (\$250 + Cost of repairs)			
		Application			
		Medallion License (New/Renewal)			\$525.00
		License Application (New)			\$75.00
		License Application (Renewal)			\$75.00
		Storage Containers(90 days/+ \$50 max 120)			\$100.00
		License (Each vehicle)			\$575.00
		Transfer Medallion to New Vehicle			\$100.00
		Board of Appeals			

Village of Freeport - en088sta v6 P

CUSTOMER TRANSACTION RECEIPT

TODAY'S DATE: 4/22/24

CONTROL BATCH # 17752 DATE 04/22/2024\*

BATCH # 29222 TIME 10:41

RECEIPT # 490606 TELLER # 292

CHECK # OFFICE # 1

HILLER, DANIEL

MISC ELECTRIC

Int 95.00

Payment Received:

CASH 100.00

Total Received 100.00

Less Payments 95.00

Cash Back 5.00

THANK YOU FOR YOUR PAYMENT

SIGNATURE:

*Pamela Walsh-Bennett*

**INC. VILLAGE OF FREEPORT  
INTER-OFFICE CORRESPONDENCE**

**TO:** Pamela Walsh Boening, Village Clerk

**FROM:** Gary Greene, Superintendent of Electric Distribution

**DATE:** April 23, 2024

**RE:** Banner Request  
Applicant: Daniel Miller  
Dates: June 3, 2024 through June 17, 2024  
Locations: South Main St. between Raynor & Archer St.

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In regards to the hanging of a Banner Application submitted by Daniel Miller, requesting permission to hang one banner promoting "Shark Tournament", from June 3, 2024 through June 17, 2024. The banner is to be located on S. Main St. between Raynor and Archer Street. The Electric Department grants permission for the hanging of this banner and will assist in the hanging and removal of the same.

Gary Greene



Superintendent of Electric Distribution

**INTER-DEPARTMENT CORRESPONDENCE  
INCORPORATED VILLAGE OF FREEPORT**

**TO:** Mayor Robert T. Kennedy

**FROM:** Pamela Walsh Boening, Village Clerk

**DATE:** May 2, 2024

**RE:** Parade and Public Assembly Permit Application  
Applicant: Eric Young  
Date: May 27, 2024  
Time: 10:00 A.M. to 11:45 A.M.  
Assembly Time: 9:30 A.M.

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Attached please find a copy of the Parade and Public Assembly Permit Application submitted on behalf of the William Clinton Story Post 342, to host a parade on Monday, May 27, 2024 between the hours of 10:00 A.M. to 11:45 A.M. The participants will assemble at 9:30 A.M. at the Freeport High School, proceed south on S. Brookside Avenue, east on Merrick Road, north on S. Ocean Avenue, ending at the Freeport Memorial Library.

Included with the package are the recommendations from the Police Department, Department of Public Works, Fire Department, and Claims Examiner.

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Pamela Walsh Boening  
Village Clerk  
Attachments



If reviewing stand is to be used, where will it be located?  
South Side Merrick Road across from monument and gold star window of library

**Participants:**

What is the approximate number of:

a) Persons 500 b) Animals 0 c) Vehicles 30 d) Utility trailer float 5, which will constitute such parade? (Tractor trailer floats are discouraged)

For b) and c) above, please indicate the type of animal or description of vehicles: \_\_\_\_\_  
Vintage cars, Civic Org, Village Dept., Fire Dept. Aparatus

A minimum of (100) one hundred feet of space must be maintained between units.

Please describe any recording equipment, sound amplification equipment, banners, signs, or other attention getting devices to be used in connection with the Parade/Public Assembly: \_\_\_\_\_

School and Church marching bands, banners identifying name of organizations

For your Parade/Public Assembly, are any public facilities or equipment to be utilized:  Yes  No  
If yes, please describe and attach all related correspondence or permits that authorize their use.

DPW to supply reviewing stand and PA system

What is the estimated number of spectators or Public Assembly visitors? 1,000

*I hereby state that I have received a copy of Article III of Chapter 155, entitled "Noise Control", and I understand that I am required to comply with the same.*

Eric A Young  
Signature

Sworn to before me this 22 day of April, 2007

Mehessna C. Little  
NOTARY PUBLIC

MESHESNA C LITTLE  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01LI6066956  
Qualified in Nassau County  
My Commission Expires 11-26-2007

**Chapter 155-39: Any person violating any of the provisions of this chapter shall be deemed guilty of a violation and, upon conviction thereof, shall be fined in an amount not exceeding \$750 for the first offense, \$1,000 for the second offense and \$2,000 for each offense thereafter or be imprisoned in the Nassau County Correctional Facility for a period not exceeding 15 days, or be subject to both such fine and imprisonment. Each day (twenty-four-hour period) such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such. Any person under the age of 16 years who shall violate any of the provisions of this article shall be deemed to be a juvenile offender.**

**Insurance Requirement Notice: (if required)**

**You are informed that you must meet the following insurance requirements for this event:**

Comprehensive General Liability Insurance (Broad Form), with the Inc. Village of Freeport named as additional insured for the entire policy period. Required Minimum Limits: \$1,000,000 Combined Single Limit per occurrence and \$2,000,000 aggregate. A copy of the policy endorsement showing that the Inc. Village of Freeport is named as additional insured for this event is to be attached to the original certificate of insurance evidencing this coverage and must be in a form acceptable to the Inc. Village of Freeport.

All policies and certificates must provide that a minimum of ten (10) days prior notice will be given to the Village by registered mail for any cancellation or modification of the insurance.

Insurance companies providing the required insurance policies must be New York State admitted carriers, have a policy holders rating of A or better and a financial rating of at least "10" or better according to the current Best Insurance Rating Guide.

Contractual Liability coverage or the hold harmless cited below, the wording of which is to be transcribed on your group's letterhead, all portions indicated by parenthesis to be filled in with your group's information, and is to be signed by a representative of the festival sponsor/ride concessionaire and the signature notarized, must be attached.

(Name of applicant or contracted operator) agrees to defend and indemnify and save harmless the Inc. Village of Freeport, its employees and elected and appointed officials against loss or expense by reason of the liability imposed by laws upon the Village for damage because of bodily injuries, including death at any time resulting there from sustained by any person or persons including employees or on account of damage to property, including loss of use thereof, arising out of or in consequence of the use of (municipal property/location) in Freeport by (Name of applicant or contracted operator), whether or not such injury to persons or damage to property are due or claim to be due to any negligence of (Name of applicant or contracted operator) their employees or agents.

Sign: Village of Freeport Inc  
(Name of representative and company name)

Date: 1/22/2021

The above-mentioned insurance must be provided by all sponsors and ride concessionaires involved in this event.

**Fees:** *If the application is for the use of any village property other than street or public thoroughfare or if any Village of Freeport services shall be required for the parade or public assembly, the applicant shall pay, prior to the issuance of the permit, the charge for those services in accordance with the schedule of service costs approved by the Board of Trustees by resolution.*

**Affirmation of Understanding and Awareness:**

I Eric Young acting as an authorized representative of American Legion Post 342 swears under oath that I have read and understand Village of Freeport Code Section 1, Chapter 155; Article VI entitled Parades and Public Assemblies. Further, if granted a permit I agree to abide by all of the provisions and stipulations of such code.

Eric A Young  
Signature of Applicant

Sworn to before me this 22

day of APRIL 25 2024

Mesheena C Little  
Notary

MESHESSNA C LITTLE  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01LI6066956  
Qualified in Nassau County  
My Commission Expires 11-26-2025  
No. 01LI6066956  
Qualified in Nassau County  
My Commission Expires 11-26-2025

# Freeport Police Department Parade and Public Assembly Permit

A parade/public assembly permit has been issued to the named applicant and other named representatives on behalf of William Clinton Story Post 342, American Legion Post 342

Organization Name  
925 S. Ocean Ave., Freeport N.Y. 11520 516-208-7210  
Address City State Zip Telephone #

as indicated on the Freeport Police Department Parade Permit Application which is annexed hereto and made a part thereof, with the stipulation that the conditions listed below, if any, are satisfied by the above named organization and it's representatives. The conditions are:

EVENT: **MEMORIAL DAY PARADE**  
DATE: **MONDAY, MAY 27<sup>TH</sup>, 2024**  
TIME: **ASSEMBLY TIME: 9:30 A.M. Start Time: 10:00 A.M. Finish: 11:45 A.M.**

1. Assemble at Freeport High School. Staging on S. Brookside Ave. and side streets of Center St., Lexington Ave., Pine St. and Porterfield Ave.
2. Marching Route: S/B S. Brookside Ave. to W. Merrick Rd., east on W. Merrick Rd. to Freeport Memorial Library at W. Merrick Road and thence North on South Ocean Avenue to disburse. The reviewing stand will be located on the south side of W. Merrick Road, fifty feet west of South Ocean Avenue.
3. Permit Applicant: Eric Young, 20 Willowbrook Lane, Freeport, N.Y. 11520 (516) 398-2376 (cell)

This parade/public assembly permit must be available to be submitted for inspection by any Freeport Police Officer on the date and times of the parade. (Photocopies are permitted)

**THE PARADE/PUBLIC ASSEMBLY PERMIT APPLICATION MUST BE ATTACHED TO THE PERMIT AND AVAILABLE FOR INSPECTION FOR THIS PERMIT TO BE VALID.**

Please note the parade/public assembly permit maybe revoked by the Chief of Police, or designated representative, at any time prior to or during the parade for violation of Freeport Village Code Section 155-67.

Issued by Deputy Chief Michael Williams Signature 04/24/2024  
Rank Name Telephone # Date

CC to:  Mayor  Village Attorney  Fire Chief  Public Works  
 Postmaster  Affected Public Transportation Utilities

Other: \_\_\_\_\_

**INTER-DEPARTMENT CORRESPONDENCE  
FREEPORT POLICE DEPARTMENT**

RECEIVED

2024 APR 24 P 3:02

Michael Smith  
Chief of Police

40 North Ocean Avenue, Freeport, NY  
(516) 378-0700 Fax (516) 377-2432

CLERK'S OFFICE  
VILLAGE OF FREEPORT, NY

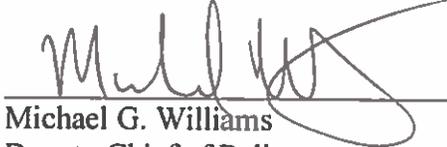
**TO:** Pamela Walsh Boening, Village Clerk  
**FROM:** Deputy Chief Michael G. Williams  
**DATE:** April 24, 2024  
**RE:** Memorial Day Parade 2024

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After review of the attached Parade & Public Assembly Permit Application I am informing you that I conditionally approve this permit. My approval is conditioned upon this matter being brought before the Mayor and Board of Trustees for final approval. Once the Board approves; the permit is valid.

I do anticipate a police overtime cost of \$ 7925.00 incurred due to this event. Please advise me when a decision has been made so I will know how to proceed.

Thank you,

  
Michael G. Williams  
Deputy Chief of Police

**INCORPORATED VILLAGE OF FREEPORT  
DEPARTMENT OF PUBLIC WORKS  
INTER-DEPARTMENT CORRESPONDENCE**

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**TO:** Pamela Walsh Boening, Village Clerk

**FROM:** Robert Fisenne, Superintendent of Public Works

**DATE:** April 24, 2024

**RE:** Parade and Public Assembly Permit Application

<b>Applicant:</b>	Eric Young / William Clinton Story Post 342
<b>Date:</b>	Monday, May 27, 2024
<b>Time:</b>	10:00 am – 11:45 pm
<b>Assemble:</b>	9:30 am
<b>Location:</b>	Freeport High School, proceed on S. Brookside Ave south to Merrick Road, east to South Ocean Ave, north on South Ocean Ave, ending at Freeport Memorial Library

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I have reviewed the above-referenced Parade and Public Assembly Permit Application submitted by Eric Young on behalf of William Clinton Story Post 342. I am conditionally approving this permit with my approval conditioned upon this matter being brought to the Mayor and Board of Trustees for final approval. Please advise me when a decision has been made.

  
\_\_\_\_\_  
Robert Fisenne  
Superintendent of Public Works

**C:** Ben Terzulli, Assistant Superintendent of Public Works

## **Pamela Boening**

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**From:** Raymond Maguire  
**Sent:** Tuesday, April 30, 2024 8:27 PM  
**To:** Pamela Boening  
**Subject:** RE: 5.27.2024 Memorial Day Parade

I have reviewed the Parade & Public Assembly Permit application for May 27, 2024 (Rain Date: None)

I do not foresee any negative impact in the performance of our duties as this event will be moving with the Fire Department participating. Event Coordinator(s) should be cognizant of moving the participants off the street if Emergency Vehicles are approaching.

Please remind the applicant(s) that access to the area(s) must be made available for Emergency equipment. Therefore, physical barriers should be discouraged.

If you have any questions, please feel free to contact me.

Ray Maguire

*Raymond F. Maguire*  
*Executive Director*  
*Freeport Fire Department*  
*Office: 5163772190*  
*Cell: 5166801801*  
*Fax: 5163772499*

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**From:** Pamela Boening <pboening@freeportny.gov>  
**Sent:** Tuesday, April 23, 2024 3:41 PM  
**To:** Smith, Chief Michael J. <SmithM@freeportpolice.org>; Robert Fisenne <rfisenne@freeportny.gov>; Raymond Maguire <rmaguire@freeportny.gov>; Christine Maguire <cmaguire@freeportny.gov>  
**Cc:** Michael Williams <williamsm@freeportpolice.org>; Muldowney, Mary Clerical <MuldowneyM@freeportpolice.org>; Ben Terzulli <bterzulli@freeportny.gov>; Sabrina Lafleur <slafleur@freeportny.gov>; Sheryl Sobers <ssobers@freeportny.gov>; Madelyn de la Fe <mdelafe@freeportny.gov>; Conor Kirwan <ckirwan@freeportny.gov>  
**Subject:** 5.27.2024 Memorial Day Parade

Please send recommendation.

## Pamela Boening

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**From:** Christine Maguire  
**Sent:** Wednesday, April 24, 2024 10:44 AM  
**To:** Pamela Boening  
**Cc:** Conor Kirwan  
**Subject:** RE: 5.27.2024 Memorial Day Parade

Hi Pam,

Insurance is approved for the Memorial Day parade 5/27/24

Regards,

Christine Maguire  
Claims Examiner  
Human Resources  
Inc. Village of Freeport  
516-377-2293

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**From:** Pamela Boening <pboening@freeportny.gov>  
**Sent:** Tuesday, April 23, 2024 3:41 PM  
**To:** Smith, Chief Michael J. <SmithM@freeportpolice.org>; Robert Fisenne <rfisenne@freeportny.gov>; Raymond Maguire <rmaguire@freeportny.gov>; Christine Maguire <cmaguire@freeportny.gov>  
**Cc:** Michael Williams <williamsm@freeportpolice.org>; Muldowney, Mary Clerical <MuldowneyM@freeportpolice.org>; Ben Terzulli <bterzulli@freeportny.gov>; Sabrina Lafleur <slafleur@freeportny.gov>; Sheryl Sobers <ssobers@freeportny.gov>; Madelyn de la Fe <mdelafe@freeportny.gov>; Conor Kirwan <ckirwan@freeportny.gov>  
**Subject:** 5.27.2024 Memorial Day Parade

Please send recommendation.

**INTER-DEPARTMENT CORRESPONDENCE  
INCORPORATED VILLAGE OF FREEPORT**

**TO:** Mayor Robert T. Kennedy

**FROM:** Pamela Walsh Boening, Village Clerk

**DATE:** May 2, 2024

**RE:** Carnival, Festival, Bazaar Public Assembly Permit Application

Organization: Nassau County Office of Youth Services

Dates: Friday, May 31, 2024

Time: 9:00 A.M. to 3:00 P.M.

Set up Time: 7:00 A.M.

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Attached please find a copy of a Carnival, Festival, Bazaar Public Assembly Permit Application submitted on behalf of the Nassau County Office of Youth Services, 60 Charles Lindbergh Blvd., Uniondale, NY, 11553, to hold a public assembly in Cow Meadow Park, from 9:00 A.M. to 3:00 P.M., on Friday, May 31, 2024. Approximately 300 individuals are expected at this event.

Included in the package are the recommendations from the Police Department, Department of Public Works, Fire Department, and Claims Examiner.



Pamela Walsh Boening  
Pamela Walsh Boening  
Village Clerk

Attachments

**FREEPORT POLICE DEPARTMENT  
CARNIVAL - FESTIVAL - BAZAAR  
PUBLIC ASSEMBLY PERMIT APPLICATION**

Applicant:

NC Office of Youth Service (Ladonna Taylor)

Name Address Apt City State Zip

Telephone # Business # Permit Applicant Organization Affiliation

Organization:

Nassau County Office of Youth Services 60 Charles Lindbergh Blvd. Uniondale NY 11553

516 - 227-7134  
Telephone #

Organization Representatives (Other than applicant):

- 1) Ladonna Taylor 516-227-7115 Executive Director  
Name Contact phone Position
- 2) Sheila Riera 516-227-7134 Community Relations Assistant  
Name Contact phone Position
- 3) Long Beach Reach Inc. - Joseph Smith (516) 889-2332 Exe. Director  
Name Contact phone Position

Carnival/Festival/Bazaar Operator / Contractor:

NC OYS  
Business Name Address City State Zip

Operator's Name Telephone #

Name & type of requested Carnival/Festival/Bazaar: Girls Summit

Requested Carnival/Festival/Bazaar Location: Cow Meadow Park

Set Up Day: Friday ~~Thursday~~ Date: 5.31.2024 Set Up Start Time: 7:00 AM/PM

Dates of operation:

1<sup>st</sup> Day: Friday ~~Thursday~~ Date: 5.31.2024 Start Time: 9:00 AM/PM End Time: 2024 AM/PM

2<sup>nd</sup> Day: \_\_\_\_\_ Date: 1 / 20 Start Time: \_\_\_\_\_ AM/PM End Time: \_\_\_\_\_ AM/PM

3<sup>rd</sup> Day: \_\_\_\_\_ Date: 1 / 20 Start Time: \_\_\_\_\_ AM/PM End Time: \_\_\_\_\_ AM/PM

4<sup>th</sup> Day: \_\_\_\_\_ Date: 1 / 20 Start Time: \_\_\_\_\_ AM/PM End Time: \_\_\_\_\_ AM/PM

Equipment Removal will be done by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_ AM/PM

Rain Date:  NO  YES Date: 1 / 20

VILLAGE OFFICE OF RECORDS  
FREEPORT, NY  
MAY 14 2024

I) List on site security that you intend to use. Include the number of security guards and the name and address of the agency you will employ if security is subcontracted.

ots staff & school staff

J) List where pedestrian and vehicle traffic control such as barricades and blocked streets will need to be employed. Advise if you need or are requesting public works assistance for this.

K) Are any other public facilities or equipment to be utilized: \_\_\_\_\_ Yes/No  
If yes, please describe and attach all related correspondence or permits that authorize their use.

L) Please describe any advertisement, banners, signs, or other attention getting devices or methods to be used in connection with this event:

M) Advise if the Carnival/Festival/Bazaar ride/show operator subcontracts any portion of their operation.

No

*I hereby state that I have received a copy of Article III of Chapter 155, entitled "Noise Control", and I understand that I am required to comply with the same.*

\_\_\_\_\_  
Signature

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

Chapter 155-39: Any person violating any of the provisions of this chapter shall be deemed guilty of a violation and, upon conviction thereof, shall be fined in an amount not exceeding \$750 for the first offense, \$1,000 for the second offense and \$2,000 for each offense thereafter or be imprisoned in the Nassau County Correctional Facility for a period not exceeding 15 days, or be subject to both such fine and imprisonment. Each day (twenty-four-hour period) such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such. Any person under the age of 16 years who shall violate any of the provisions of this article shall be deemed to be a juvenile offender.

To process your Carnival/Festival/Bazaar ~ Public Assemblies Permit Application requesting the use of municipal property the Village of Freeport will need the information listed below. A confirmation of this information must be provided in writing, executed by someone in authority from the organization. (Attach additional sheets as necessary)

A) Will the Carnival/Festival/Bazaar occupy all or only a portion of the width of the property requested?

All - apricot & plum

B) List each ride. Indicate type of ride, ride dimensions and space or square footage required for setup.

C) List the number and type of food vendor kiosks, booths or trailers. Include space needed for setup.

D) List the number of support vehicles to remain on site such as transport trucks, employee housing trailers and generator units. Indicate the space or square footage required to park/stage such vehicles or units.

Show mobile

E) Total estimated dimension of space required to contain the full Carnival/Festival/Bazaar operation.

F) Are any animals included as part of the show/Carnival/Festival/Bazaar? If so indicate what type.

No

G) What is the estimated number of customers you expect daily? \_\_\_ 300

H) Sanitation ~ list the number of trash receptacles, portable toilets and type of site cleanup that you are providing.

The site will be cleaned by OYS staff.  
Trash receptacles to be dumped  
by DPW.



COUNTY OF NASSAU  
DEPARTMENT OF HUMAN SERVICES  
OFFICE OF YOUTH SERVICES

60 Charles Lindbergh Boulevard Uniondale, New York 11553  
Phone: (516) 227-7134 Fax: (516) 227-7107

JILL D. NEVIN  
COMMISSIONER

LADONNA TAYLOR  
EXECUTIVE DIRECTOR

RIZWAN QURESHI  
CHAIRMAN  
NASSAU COUNTY YOUTH BOARD

**Insurance requirement Notice:**

Long Beach Reach, Inc. agrees to defend and indemnify and save harmless the Inc. Village of Freeport, its employees and elected and appointed officials against loss or expense by reason of the liability imposed by laws upon the Village for damage because of bodily injuries, including death at any time resulting there from, sustained by any person or persons including employees or on account of damage to property, including loss of use thereof, arising out of or in consequence of the use of Cow Meadow Park in Freeport by Nassau County Office of Youth Services, whether or not such injury to persons or damage to property are due or claim to be (fill in name of municipal property/location)

due to any negligence Ladonna Taylor (fill in Name of applicant or contracted operator)

of Nassau County OYS their employees or agents.

Sign: \_\_\_\_\_

(Name of representative and company name)

Date: May 30, 2024

The above-mentioned insurance must be provided by all sponsors and ride concessionaires involved in this event.

*Mrs. L. Taylor*

Applicant

*Sworn to before me this  
16<sup>th</sup> day of April 2024*

*Lisa M Debourg*

LISA M DEBOURG

NOTARY PUBLIC-STATE OF NEW YORK

No. 01DE6294362

Qualified in Nassau County

My Commission Expires December 16, 2025

Application Approved: \_\_\_\_\_

Application Denied: \_\_\_\_\_

By: \_\_\_\_\_

Staff parking & workshop attendees

WORKSHOP #1  
(tent)

WORKSHOP #2  
(tent)

SHOWMOBILE

audience  
(mats & chairs)

sign in table  
(tent)

WORKSHOP #3  
(tent)

BEAUTY PAVILLION  
(tent)

WORKSHOP #4  
(tent)

BREAKFAST & LUNCH  
Pick up

# Freeport Police Department Parade and Public Assembly Permit

A parade/public assembly permit has been issued to the named applicant and other named representatives on behalf of Ladonna Taylor 60 Charles Lindberg Blvd.

Uniondale New York 11553 516-227-7134  
City State Zip Telephone #

as indicated on the Freeport Police Department Parade Permit Application which is annexed hereto and made a part thereof, with the stipulation that the conditions listed below, if any, are satisfied by the above named organization and it's representatives. The conditions are:

EVENT: NASSAU COUNTY OFFICE OF YOUTH SERVICES GIRLS SUMMIT

DATE: FRIDAY, MAY 31<sup>ST</sup>, 2024 Time: 9:00 A.M. TO 3:00 P.M.

Place: Cow Meadow Park, Freeport

Assembly Time: 7:00 A.M.

1. Applicant and participants will be considerate of Village noise regulations and minimize unnecessary noise. This permit does not exempt the participants from abiding by village noise ordinances.
2. The applicant and participants will clean up and dispose of any trash upon completion of the event. The event shall end promptly at 3:00 P.M. without police assistance.
3. The applicant and participants will adhere to village regulations while in the park.
4. Applicant: Ladonna Taylor on behalf of the Nassau County Office of Youth Services 516-227-7134

This parade/public assembly permit must be available to be submitted for inspection by any Freeport Police Officer on the date and times of the parade. (Photocopies are permitted)

**THE PARADE/PUBLIC ASSEMBLY PERMIT APPLICATION MUST BE ATTACHED TO THE PERMIT AND AVAILABLE FOR INSPECTION FOR THIS PERMIT TO BE VALID.**

Please note the parade/public assemblies permit maybe revoked by the Chief of Police, or designated representative, at any time prior to or during the parade for violation of Freeport Village Code Section 155-67.

Issued by Deputy Chief Michael G. Williams [Signature] 04/17/2024  
Rank Name Signature Date

CC to:  Mayor  Village Attorney  Fire Chief  Public Works  Postmaster  
 Affected Public Transportation Utilities  Other: \_\_\_\_\_

RECEIVED

INTER-DEPARTMENT CORRESPONDENCE

7871 APR 18 P 3:10

**FREEPORT POLICE DEPARTMENT**

CLERK'S OFFICE  
VILLAGE OF FREEPORT, NY

**Michael Smith**  
Chief of Police

40 North Ocean Avenue, Freeport, New York 11520  
(516) 378-0700 Fax (516) 377-2432

TO: Pamela Walsh Boening, Village Clerk  
FROM: Deputy Chief Michael Williams  
DATE: April 17, 2024  
RE: Nassau County Youth Services Girls Summit

---

After review of the attached Public Assembly Application I am informing you that I conditionally approve this permit. My approval is conditioned upon this matter being brought before the Mayor and Board of Trustees for final approval. Once the Board approves, the permit is valid.

I do not anticipate there will be any police overtime costs incurred due to this event. Please advise me when a decision has been made so I will know how to proceed.

Thank you,



Michael Williams  
Deputy Chief of Police

INCORPORATED VILLAGE OF FREEPORT  
DEPARTMENT OF PUBLIC WORKS  
INTER-DEPARTMENT CORRESPONDENCE

---

TO: Pamela Walsh Boening, Village Clerk

FROM: Robert R. Fisenne, P.E., Superintendent of Public Works

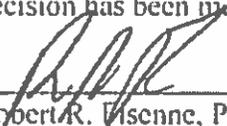
DATE: April 22, 2024

RE: UPDATED DAY  
Carnival/Festival/Bazaar Public Assembly Permit Application  
Organization: Nassau County Office of Youth Services  
Applicant: Ladonna Taylor  
Date: Friday, May 31, 2024  
Time: 9:00 am – 3:00 pm  
Set-up Time: 7:00 am  
Location: Cow Meadow Park

---

I have reviewed the above-referenced Carnival, Festival, Bazaar, Public Assembly Permit Application submitted by Ladonna Taylor on behalf of Nassau County Office of Youth Services, to hold a "Girls Summit".

I am conditionally approving this permit, with my approval conditioned upon this matter being brought to the Mayor and Board of Trustees for final approval. Please advise me when a decision has been met.

  
\_\_\_\_\_  
Robert R. Fisenne, P.E.  
Superintendent of Public Works

C: Ben Terzulli, Assistant Superintendent of Public Works

## **Pamela Boening**

---

**From:** Raymond Maguire  
**Sent:** Tuesday, April 30, 2024 8:22 PM  
**To:** Pamela Boening  
**Subject:** RE: 5.31.2024 Public Assembly Cow Meadow Park

I have reviewed the Parade & Public Assembly Permit application for May 31, 2024 (Rain Date: None)

I do not foresee any negative impact in the performance of our duties as this event will be not be blocking any streets. They indicate that they will be using the park. Event Coordinator(s) should be cognizant of moving the participants if Emergency Vehicles are approaching.

Please remind the applicant(s) that access to the area(s) must be made available for Emergency equipment. Therefore, physical barriers should be discouraged.

If you have any questions, please feel free to contact me.

Ray Maguire

*Raymond F. Maguire*  
*Executive Director*  
*Freeport Fire Department*  
*Office: 5163772190*  
*Cell: 5166801801*  
*Fax: 5163772499*

---

**From:** Pamela Boening <pboening@freeportny.gov>  
**Sent:** Tuesday, April 30, 2024 9:13 AM  
**To:** Raymond Maguire <rmaguire@freeportny.gov>  
**Cc:** Madelyn de la Fe <mdelafe@freeportny.gov>  
**Subject:** FW: 5.31.2024 Public Assembly Cow Meadow Park  
**Importance:** High

PLEASE send recommendation, this is on the 5/6/2024 agenda.

*Pamela Walsh Boening*  
Village Clerk

46 N. Ocean Avenue  
Freeport, NY 11520

516-377-2254

## Pamela Boening

---

**From:** Christine Maguire  
**Sent:** Thursday, April 18, 2024 2:44 PM  
**To:** Pamela Boening  
**Cc:** Conor Kirwan  
**Subject:** RE: 5.31.2024 Public Assembly Cow Meadow Park

Hi Pam,

The insurance is approved for the public assembly Cow Meadow Park 5/31/24.

Regards,

Christine Maguire  
Claims Examiner  
Human Resources  
Inc. Village of Freeport  
516-377-2293

---

**From:** Pamela Boening <pboening@freeportny.gov>  
**Sent:** Wednesday, April 17, 2024 5:09 PM  
**To:** Smith, Chief Michael J. <SmithM@freeportpolice.org>; Robert Fisenne <rfisenne@freeportny.gov>; Raymond Maguire <rmaguire@freeportny.gov>; Christine Maguire <cmaguire@freeportny.gov>  
**Cc:** Michael Williams <williamsm@freeportpolice.org>; Muldowney, Mary Clerical <MuldowneyM@freeportpolice.org>; Ben Terzulli <bterzulli@freeportny.gov>; Sheryl Sobers <ssobers@freeportny.gov>; Sabrina Lafleur <slafleur@freeportny.gov>; Madelyn de la Fe <mdelafe@freeportny.gov>; Conor Kirwan <ckirwan@freeportny.gov>  
**Subject:** 5.31.2024 Public Assembly Cow Meadow Park

Please send recommendation.

**Incorporated Village of Freeport  
INTER-OFFICE MEMO**

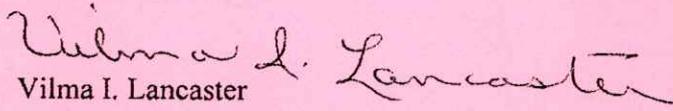
TO: Mayor Robert T. Kennedy and Board of Trustees  
FROM: Vilma I. Lancaster, Village Assessor  
DATE: April 23, 2024  
RE: Remove Exemptions from 2024/2025 Final Assessment Roll

Request a retro-active permission for the Assessor to remove from 2024/2025 Final Assessment Roll exemptions related to Veteran Owned Properties. The removal of assessed value exemptions is due to a transfer of title or the exempt class.

Where a partial exemption is removed and entered on an assessment roll for an ineligible parcel, it is an error in essential fact (RPTL §550(3) (e)). Errors in essential fact may be corrected by the Board in accordance with the provisions of RPTL §552.

S / B / L	Address	Exemption Code	Exemption Amount	Reason
54 / 308 / 161	73 Elliot Pl	41121 Veterans Wartime/ Non-Combat	2023-41121-540 2024-41121-468	Property Sold 08/30/2023

Permission is further requested that the Board authorize the Village Treasurer to process the required tax adjustments, provide a copy of the billing invoice to the Assessor, and issue a 2023/2024 and 2024/2025 corrected property tax bill.

  
Vilma I. Lancaster  
Village Assessor

It was moved by Trustee \_\_\_\_\_, and seconded by Trustee \_\_\_\_\_, that the following resolution be adopted:

**WHEREAS**, the Village Assessor periodically reviews the exemption status of properties in the Village of Freeport to ensure continuing eligibility under the criteria of particular exemptions; and

**WHEREAS**, the below list consists of changes to assessed tax value after the adoption of the 2023/2024 and 2024/2025 Final Assessment Rolls; and

S / B / L	Address	Exemption Code	Exemption Amount	Reason
54 / 308 / 161	73 Elliot Pl	41121 Veterans Wartime/ Non-Combat	2023-41121-540 2024-41121-468	Property Sold 08/30/2023

**WHEREAS**, the Assessor reviewed the application and made the recommendation that the exemptions be removed from the 2023/2024 and 2024/2025 Final Assessment Rolls as listed above; and

**WHEREAS**, where a partial exemption is entered on an assessment roll for an ineligible parcel, it is an error in essential fact, which may be corrected by the Board in accordance with the provisions of the Real Property Tax Law; and

**NOW THEREFORE BE IT RESOLVED**, that the Board of Assessment Review comprised of members of the Board of Trustees, be authorized to retroactively approve the changes recommended by the Assessor to be made to the 2023/2024 and 2024/2025 Final Assessment Rolls and that the Treasurer issue a corrected tax bill.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	VOTING
Trustee Martinez	VOTING
Trustee Squeri	VOTING
Trustee Sanchez	VOTING
Mayor Kennedy	VOTING

**INCORPORATED VILLAGE OF FREEPORT**  
*INTER-DEPARTMENT CORRESPONDENCE*

**Date:** March 18, 2024

**To:** Mayor Robert T. Kennedy

**From:** Anthony Fiore, Acting Superintendent of Electric Utilities

**Re:** Legal Services Agreement – Request for Additional Funds (Revised)  
Duncan, Weinberg, Genzer & Pembroke, P.C.  
March 1, 2023 – February 29, 2024

---

I am requesting the approval of \$24,347.49 in additional funds for general legal services provided by Duncan, Weinberg, Genzer & Pembroke, P.C. (DWGP) through the contract termination date of February 29, 2024. These legal services are related to electric business with the New York Association of Public Power (NYAPP), the New York Independent System Operator (NYISO) and matters that may arise from time to time such as the various issues associated with the LM6000 at Freeport's Power Plant 2. Increased costs are associated with fighting the continued CLCPA regulations and charges, handling the clean energy credit for hydro power and assisting with DEC regulations pertaining to CLCPA.

DWGP's services were approved by the Board of Trustees on January 23, 2023, with a cap of \$100,000.00 from March 1, 2023 to February 29, 2024. There were not sufficient funds available to pay the invoices from November 2023 through February 2024. On January 22, 2024, the Board approved an additional \$22,000.00 to cover outstanding invoices. There is currently \$1,304.09 available on the contract. Open invoices amount to \$25,651.58. I am requesting \$24,347.49 in additional funds to close out the January and February 2024 invoices.

Therefore, it is the recommendation of the Acting Superintendent of Electric Utilities that the Board approve retroactively an additional \$24,347.49, with a total cap of \$146,347.49, to cover legal services invoices from January 2024 through February 2024 from Duncan, Weinberg, Genzer & Pembroke, P.C. of 1667 K Street, N.W., Suite 700, Washington, D.C. 20006. Further, that the Mayor be authorized to sign any and all documents necessary to effectuate this agreement amendment. This service shall be funded through various account numbers including E7222160 512200 (Purchase Power Legal Expense).



Digitally signed by Anthony  
Fiore  
DN: cn=Anthony Fiore,  
o=Village of Freeport,  
ou=Freeport Electric,  
email=afiore@freeportelectric.  
com, c=US  
Date: 2024.03.20 07:53:19  
+04'00'

Anthony Fiore  
Acting Superintendent of Electric Utilities

Approved as to form



Deputy Village Attorney

AF:db

Cc Howard Colton, Village Attorney  
Kim Weltner, Purchasing Agent  
Pamela Walsh Boening, Village Clerk  
Peggy Lester, Mayor's Office

It was moved by Trustee \_\_\_\_\_, and seconded by Trustee \_\_\_\_\_, that the following resolution be adopted:

**WHEREAS**, the Village of Freeport's Electric Utility requires the performance of specialized legal services related to electric business with the New York Association of Public Power (NYAPP), the New York Independent System Operator (NYISO) and matters that may arise from time to time such as various issues associated with the LM6000 at Freeport's Power Plant 2; and

**WHEREAS**, the Village of Freeport has been represented by the law firm of Duncan, Weinberg, Genzer, & Pembroke, P.C. since approximately 1990; and

**WHEREAS**, on January 23, 2023, the Board approved the renewal of the agreement between the Electric Utility and Duncan, Weinberg, Genzer & Pembroke, P.C., for a term of one year from March 1, 2023 to February 29, 2024, at a not-to-exceed cost of \$100,00.00, payable at the rates contained in the letter of agreement; and

**WHEREAS**, on January 22, 2024, the Board approved the amended agreement between the Village of Freeport and Duncan, Weinberg, Genzer, & Pembroke, P.C., 1667 K Street, N.W., Suite 700, Washington, D.C. 20006, for a retroactive term from March 1, 2023 to February 29, 2024, for an additional \$22,000.00, with a total cap of \$122,000.00; and

**WHEREAS**, there is currently \$1,304.09 available on the contract, with open invoices amount to \$25,651.58; and

**WHEREAS**, the Acting Superintendent of Electric is requesting Board approval to close out the January and February 2024 legal services invoices from Duncan, Weinberg, Genzer & Pembroke, P.C., 1667 K Street, N.W., Suite 700, Washington, D.C. 20006, for a retroactive term from March 1, 2023 to February 29, 2024, for an additional \$24,347.49 with a total cap of \$146,347.49; and

**WHEREAS**, this service shall be funded through various accounts, including E7222160 512200 (Purchase Power Legal Expense); and

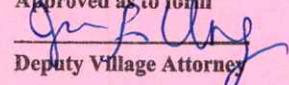
**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Acting Superintendent of Electric Utilities, the Board approve and the Mayor be and hereby is authorized to execute any documentation necessary to amend the agreement between the Village of Freeport and Duncan, Weinberg, Genzer, & Pembroke, P.C., 1667 K Street, N.W., Suite 700, Washington, D.C. 20006, for a retroactive term from March 1, 2023 to February 29, 2024, for an additional \$24,347.49 with a total cap of \$146,347.49.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe  
Trustee Martinez  
Trustee Squeri

VOTING  
VOTING  
VOTING

Approved as to form

  
Deputy Village Attorney

Trustee Sanchez  
Mayor Kennedy

VOTING  
VOTING

# VILLAGE OF FREEPORT



## CONTRACTS

Contract: 1679  
 Vendor: DUNCAN, WEINBERG, GENZER & ( 14592)  
 Status: POSTED (8)  
 Contract method: Not to Exceed

Remit: 0

Dept/Loc: ELECTRIC (5000)  
 Bid/RFP:  
 Project:

Printed: Y  
 To Be Rolled: Y  
 Require PO for Payment: N  
 Require Signatures: 0

Fiscal yr/period: 2024 02  
 Description: Specialized Legal services & NYAPP

Type: PRO (PROFESSION)  
 Subtype:  
 Review code:  
 Administrator: dsullivan - Donna Barr  
 Workflow: None  
 Ceiling Notification Percent: 0.00

Dates:  
 Entered: 04/25/2023 Entered By: Donna Sullivan  
 Awarded:  
 Approved: 01/22/2024  
 Expire: 02/29/2024  
 Renewal action:  
 Extended through:  
 Estimated start: 03/01/2023  
 Estimated end: 02/29/2024  
 Modified: 02/12/2024 Times Modified:2

Retainage:  
 Bonds in Lieu: N  
 Recalculate cap amount with change orders: Y  
 Recalculate retainage differences with change orders and payments: Y  
 Cap: 0.00  
 Retained to date: 0.00  
 Liquidated: 0.00  
 Permanently withheld: 0.00

Contract Completion Starting Percent	0.000	Contract Completion Ending Percent	100.000	Percent to Retain	0.000
-----					

TOTALS:	100,000.00	Liquidated Amt:	120,695.91
Original:	122,000.00	Unrelieved:	1,304.09
Revised:	0.00		
Open Req:	0.00		
Open PO:	120,695.91		
Expended:	1,304.09		
Available:			

Amounts:	Revised Amount	Available Amount
Year		

# VILLAGE OF FREEPORT

## CONTRACTS

-----  
2024

-----  
122,000.00

-----  
1,304.09

\*\* END OF REPORT - Generated by Donna Barr \*\*



THESE ARE NOT OFFICIAL MINUTES UNTIL SAME HAVE BEEN APPROVED BY THE MAYOR AND BOARD OF TRUSTEES, AS THEY MAY BE AMENDED OR CORRECTED.

**DIRECTIVE**

TO: Al Livingston, Superintendent of Electric Utilities January 26, 2023  
FROM: Pamela Walsh Boening, Village Clerk

The following directive is an excerpt from the Minutes of the Board of Trustees Meeting of January 23, 2023:

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Squeri that the following resolution be adopted:

**WHEREAS**, the Village of Freeport's Electric Utility requires the performance of specialized legal services related to the New York Association of Public Power (NYAPP), the New York Independent System Operator (NYISO) and other matters that may arise from time to time; and

**WHEREAS**, the Village of Freeport has been represented by the law firm of Duncan, Weinberg, Genzer, & Pembroke, P.C. since approximately 1990; and

**WHEREAS**, the firm of Duncan, Weinberg, Genzer, & Pembroke, P.C. is qualified to provide the services required; and

**WHEREAS**, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

**WHEREAS**, the Superintendent of Electric Utilities has recommended that the Village continue to retain the services of Duncan, Weinberg, Genzer, & Pembroke, P.C.; and

**WHEREAS**, the Superintendent of Electric Utilities recommends that the contract be entered into from March 1, 2023 until February 29, 2024, with a cap of \$100,000.00; and

**WHEREAS**, the attorney fees throughout the contract have increased by \$10 per hour; and

**WHEREAS**, this service shall be funded through various account numbers including E7222160 512200 (Purchase Power Legal Expense) and there are sufficient funds available to cover this expense; and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Superintendent of Electric Utilities, Board approve and the Mayor be authorized to execute any documentation necessary to effectuate the agreement between the Village of Freeport and Duncan, Weinberg, Genzer, & Pembroke, P.C., 1667 K Street N.W., Suite 700, Washington, DC 20036 for legal services for a term effective March 1, 2023 through February 29, 2024 at a not to

THESE ARE NOT OFFICIAL MINUTES UNTIL SAME HAVE BEEN APPROVED BY THE MAYOR AND BOARD OF TRUSTEES, AS THEY MAY BE AMENDED OR CORRECTED.

exceed cost of \$100,000.00 payable at the rates contained in the letter of agreement.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	in Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

---

cc:

<input checked="" type="checkbox"/> Auditor	<input checked="" type="checkbox"/> Electric Utilities	<input checked="" type="checkbox"/> Registrar
<input checked="" type="checkbox"/> Assessor	<input checked="" type="checkbox"/> Fire Dept.	<input checked="" type="checkbox"/> Rec. Center
<input checked="" type="checkbox"/> Attorney	<input checked="" type="checkbox"/> File	<input checked="" type="checkbox"/> Treasurer
<input checked="" type="checkbox"/> Bldg. Dept.	<input checked="" type="checkbox"/> Personnel	<input checked="" type="checkbox"/> Dep. Treasurer
<input type="checkbox"/> Board & Comm.	<input checked="" type="checkbox"/> Police Dept.	<input checked="" type="checkbox"/> Dep. V. Clerk
<input checked="" type="checkbox"/> Claims Examiner	<input checked="" type="checkbox"/> Publicity	<input type="checkbox"/> OTHER
<input checked="" type="checkbox"/> Comptroller	<input checked="" type="checkbox"/> Public Works	
<input checked="" type="checkbox"/> Court	<input checked="" type="checkbox"/> Purchasing	

THESE ARE NOT OFFICIAL MINUTES UNTIL SAME HAVE BEEN APPROVED BY THE MAYOR AND BOARD OF TRUSTEES, AS THEY MAY BE AMENDED OR CORRECTED.

**DIRECTIVE**

TO: Al Livingston Jr, Superintendent of Electric Utilities January 24, 2024  
FROM: Lisa DeBourg, Deputy Village Clerk

The following directive is an excerpt from the Minutes of the Board of Trustees Meeting of January 22, 2024:

It was moved by Trustee Squeri, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

**WHEREAS**, the Village of Freeport's Electric Utility requires the performance of specialized legal services related to electric business with the New York Association of Public Power (NYAPP), the New York Independent System Operator (NYISO) and matters that may arise from time to time such as various issues associated with the LM6000 at Freeport's Power Plant 2; and

**WHEREAS**, the Village of Freeport has been represented by the law firm of Duncan, Weinberg, Genzer, & Pembroke, P.C. since approximately 1990; and

**WHEREAS**, on January 23, 2023, the Board approved the renewal of the agreement between the Electric Utility and Duncan, Weinberg, Genzer & Pembroke, P.C., for a term of one year from March 1, 2023 to February 29, 2024 at a not to exceed cost of \$100,00.00, payable at the rates contained in the letter of agreement; and

**WHEREAS**, there are not sufficient funds remaining in the contract and the remaining authorized amount is \$2,897.03; and

**WHEREAS**, based on the foregoing, the Superintendent of Electric is requesting that the Board approve retroactively an additional \$22,000.00, with a total cap of \$122,000.00 to cover November 2023 through February 2024 legal services invoices from Duncan, Weinberg, Genzer & Pembroke, P.C., 1667 K Street, N.W., Suite 700, Washington, D.C. 20006; and

**WHEREAS**, this service shall be funded through various accounts, including E7222160 512200 Purchase Power Legal Expense; and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Superintendent of Electric Utilities, the Board approve and the Mayor be authorized to execute any documentation necessary to amend the agreement between the Village of Freeport and Duncan, Weinberg, Genzer, & Pembroke, P.C., 1667 K Street, N.W., Suite 700, Washington, D.C. 20006 for a term of one year retroactive to March 1, 2023 through February 29, 2024 to approve an additional \$22,000.00, with a total cap of \$122,000.00.

The Clerk polled the Board as follows:

THESE ARE NOT OFFICIAL MINUTES UNTIL SAME HAVE BEEN APPROVED BY THE MAYOR AND BOARD OF TRUSTEES, AS THEY MAY BE AMENDED OR CORRECTED.

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

cc:

<u>X</u> Auditor	<u>X</u> Electric Utilities	<u>X</u> Registrar
<u>X</u> Assessor	<u>X</u> Fire Dept.	<u>X</u> Rec. Center
<u>X</u> Attorney	<u>X</u> File	<u>X</u> Treasurer
<u>X</u> Bldg. Dept.	<u>X</u> Personnel	<u>X</u> Dep. Treasurer
Board & Comm.	<u>X</u> Police Dept.	<u>X</u> Dep. V. Clerk
<u>X</u> Claims Examiner	<u>X</u> Publicity	OTHER
<u>X</u> Comptroller	<u>X</u> Public Works	
<u>X</u> Court	<u>X</u> Purchasing	

**INCORPORATED VILLAGE OF FREEPORT  
DEPARTMENT OF PUBLIC WORKS  
INTER-OFFICE CORRESPONDENCE**

---

To: Mayor Robert T. Kennedy

From: Robert R. Fisenne, P.E., Superintendent of Public Works

Date: April 19, 2024

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**RE: FIRE DETECTION AND ALARM SYSTEM INSTALLATION AT THE FREEPORT ARMORY**

Plans and specifications for the above-referenced project are now complete. The project calls for the installation of a new smoke detector and fire alarm system in the west building at the Freeport Armory. The installation of the new system is required by the Nassau County Fire Marshall.

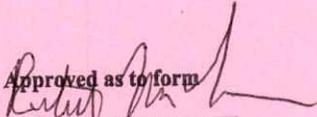
The estimated cost for this project is \$320,000.00. Funding for this project will come from a bond resolution authorized by the Village Board of Trustees on September 12, 2023 (Capital account H619702 522400).

Therefore it is requested that we be authorized to advertise the referenced contract in the Freeport Herald, and other related publications on May 9, 2024. Bid documents will be available from May 13, 2024 through May 24, 2024. Bids will have a returnable date of May 29, 2024 with bids scheduled to be opened at 11:00 am. A copy of the proposed advertisement is furnished herewith.



Robert R. Fisenne, P.E.  
Superintendent of Public Works

- c. P. Boening, Village Clerk  
T. D, Orta, Village Buyer  
P. Lester, Secretary to the Mayor

*Approved as to form*  
  
Deputy Village Attorney

It was moved by Trustee \_\_\_\_\_, and seconded by Trustee \_\_\_\_\_, that the following motion be adopted.

**WHEREAS**, the Superintendent of Public Works is requesting the Board to authorized the Village Clerk to advertise a Notice to Bidders for the “Fire Detection and Alarm System Installation at the Freeport Armory”; and

**WHEREAS**, the installation of the new system is required by the Nassau County Fire Marshall; and

**WHEREAS**, procurement of said system requires the use of competitive bidding as necessitated by General Municipal Law §103 and the Village’s Procurement Policy; and

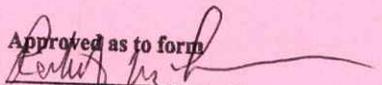
**WHEREAS**, the estimated cost for this project is \$320,000.00; and

**WHEREAS**, funding for this project will come from a bond resolution authorized by the Village Board of Trustees on September 12, 2023 (Capital account H619702 522400); and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Superintendent of Public Works, the Village Clerk be and hereby is authorized to publish a Notice to Bidders for the “Fire Detection and Alarm System Installation at the Freeport Armory” in the Freeport Herald and other relevant publications of general circulation on May 9, 2024, with bid documents available from May 13, 2024 through May 24, 2024, with a return date of May 29, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	VOTING
Trustee Martinez	VOTING
Trustee Squeri	VOTING
Trustee Sanchez	VOTING
Mayor Kennedy	VOTING

Approved as to form  
  
Deputy Village Attorney

## NOTICE TO BIDDERS

### FIRE DETECTION AND ALARM SYSTEM INSTALLATION AT THE FREEPORT ARMORY

#### THE INCORPORATED VILLAGE OF FREEPORT NASSAU COUNTY, NEW YORK

Notice is hereby given that the Purchasing Agent of the Incorporated Village of Freeport, New York will receive sealed proposals for “**FIRE DETECTION AND ALARM SYSTEM INSTALLATION AT THE FREEPORT ARMORY**” until 11:00 A.M. on **May 29, 2024** in the Main Conference Room of the Municipal Building, 46 North Ocean Avenue, Freeport, New York, 11520, at which time and place they will be opened publicly and read aloud.

Specifications, proposal and proposed contracts may be obtained by visiting the Village website at [www.freeportny.gov](http://www.freeportny.gov) or at the Office of the Purchasing Agent, Municipal Building, 1<sup>st</sup> Floor, 46 North Ocean Avenue, Freeport, New York, 11520, **from 9:00 A.M. on May 13, 2024 until 4:00 P.M. May 24, 2024**. There is no fee for a set of contract documents.

Each bid must be accompanied by a bidder's bond in the amount of not less than five (5%) percent of the bid insuring to the benefit of the Village of Freeport, or a certified check of not less than five (5%) percent of the bid, made payable to the Village of Freeport, to assure the entering of the successful bidder into an acceptable contract.

The Board reserves the right to reject any or all bid proposals received and subject to these reservations, shall award the contract to the lowest qualified and responsible bidder. Bids which in the opinion of the Board, are unbalanced, shall be rejected.

In submitting a bid, bidders agree not to withdraw their bid within forty-five (45) days after the date for the opening thereof.

Taylor D'orta  
Buyer  
Village of Freeport

VILLAGE OF FREEPORT  
Issue Date – May 9, 2024

**INCORPORATED VILLAGE OF FREEPORT  
DEPARTMENT OF PUBLIC WORKS  
INTER-OFFICE CORRESPONDENCE**

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To: Mayor Robert T. Kennedy

From: Robert R. Fisenne, P.E., Superintendent of Public Works

Date: April 19, 2024

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**RE: WOODCLEFT CANAL DRAINAGE IMPROVEMENT PROJECT**

Plans and specifications for the above-referenced project are completed. The project calls for the installation of check valve and pump chambers at four locations on Woodcleft Avenue and one location on Miller Avenue. The Project also calls for the installation of additional drainage pipe in the surrounding area. The installation of the check valve chambers and pump chambers at these locations will reduce the nuisance flooding from tidal waters on these streets.

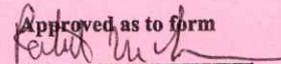
The estimated cost for this project is \$2,500,000.00. Funding for this project will come from a bond resolution authorized by the Village Board of Trustees on February 26, 2024.

Therefore it is requested that we be authorized to advertise the referenced contract in the Freeport Herald, and other related publications on May 9, 2024. Bid documents will be available from May 13, 2024 through May 24, 2024. Bids will have a returnable date of May 29, 2024 with bids scheduled to be opened at 11:00 am. A copy of the proposed advertisement is furnished herewith.



Robert R. Fisenne, P.E.  
Superintendent of Public Works

- c. P. Boening, Village Clerk
- T. D. Orta, Village Buyer
- P. Lester, Secretary to the Mayor

Approved as to form  
  
Deputy Village Attorney

It was moved by Trustee \_\_\_\_\_, and seconded by Trustee \_\_\_\_\_, that the following motion be adopted.

**WHEREAS**, the Superintendent of Public Works is requesting the Board to authorized the Village Clerk to advertise a Notice to Bidders for the “Woodcleft Canal Drainage Improvement Project”; and

**WHEREAS**, procurement of said project requires the use of competitive bidding as necessitated by General Municipal Law §103 and the Village’s Procurement Policy; and

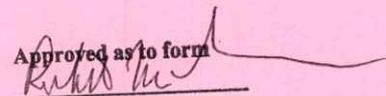
**WHEREAS**, the estimated cost for this project is \$2,500,000; and

**WHEREAS**, funding for this project will come from a bond resolution authorized by the Village Board of Trustees on February 26, 2024; and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Superintendent of Public Works, the Village Clerk be and hereby is authorized to publish a Notice to Bidders for the “Woodcleft Canal Drainage Improvement Project” in the Freeport Herald and other relevant publications of general circulation on May 9, 2024, with bid documents available from May 13, 2024 through May 24, 2024, with a return date of May 29, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	VOTING
Trustee Martinez	VOTING
Trustee Squeri	VOTING
Trustee Sanchez	VOTING
Mayor Kennedy	VOTING

Approved as to form  
  
Deputy Village Attorney

## NOTICE TO BIDDERS

### WOODCLEFT CANAL DRAINAGE IMPROVEMENT PROJECT

#### THE INCORPORATED VILLAGE OF FREEPORT NASSAU COUNTY, NEW YORK

Notice is hereby given that the Purchasing Agent of the Incorporated Village of Freeport, New York will receive sealed proposals for “**WOODCLEFT CANAL DRAINAGE IMPROVEMENT PROJECT**” until 11:00 A.M. on **May 29, 2024** in the Main Conference Room of the Municipal Building, 46 North Ocean Avenue, Freeport, New York, 11520, at which time and place they will be opened publicly and read aloud.

Specifications, proposal and proposed contracts may be obtained by visiting the Village website at [www.freeportny.gov](http://www.freeportny.gov) or at the Office of the Purchasing Agent, Municipal Building, 1<sup>st</sup> Floor, 46 North Ocean Avenue, Freeport, New York, 11520, **from 9:00 A.M. on May 13, 2024 until 4:00 P.M. May 24, 2024**. There is no fee for a set of contract documents.

Each bid must be accompanied by a bidder's bond in the amount of not less than five (5%) percent of the bid insuring to the benefit of the Village of Freeport, or a certified check of not less than five (5%) percent of the bid, made payable to the Village of Freeport, to assure the entering of the successful bidder into an acceptable contract.

The Board reserves the right to reject any or all bid proposals received and subject to these reservations, shall award the contract to the lowest qualified and responsible bidder. Bids which in the opinion of the Board, are unbalanced, shall be rejected.

In submitting a bid, bidders agree not to withdraw their bid within forty-five (45) days after the date for the opening thereof.

Taylor D'orta  
Village Buyer  
Village of Freeport

VILLAGE OF FREEPORT  
Issue Date – May 9, 2024

THESE ARE NOT OFFICIAL MINUTES UNTIL SAME HAVE BEEN APPROVED BY THE MAYOR AND BOARD OF TRUSTEES, AS THEY MAY BE AMENDED OR CORRECTED.

VILLAGE OF FREEPORT, NEW YORK

PLEASE TAKE NOTICE that on February 26, 2024, the Board of Trustees of the Village of Freeport, in the County of Nassau, New York, adopted a bond resolution entitled:

“Bond Resolution of the Village of Freeport, New York, adopted February 26, 2024, authorizing the construction of drainage improvements along Woodcleft Avenue, stating the estimated maximum cost thereof is \$2,625,000, appropriating said amount for such purpose, and authorizing the issuance of bonds in the principal amount of \$2,625,000 to finance said appropriation,”

an abstract of such bond resolution, concisely stating the purpose and effect thereof, being as follows:

FIRST: AUTHORIZING said Village to construct drainage improvements along Woodcleft Avenue; STATING the estimated maximum cost thereof, including preliminary costs and costs incidental thereto and the financing thereof, is \$2,625,000; APPROPRIATING said amount for such purpose; STATING the plan of financing includes the issuance of bonds or notes of the Village in the principal amount of not to exceed \$2,625,000 to finance said appropriation, and the levy of a tax upon all the taxable real property within the Village to pay the principal of said bonds and interest thereon;

SECOND: AUTHORIZING the issuance of not to exceed \$2,625,000 bonds of the Village pursuant to the Local Finance Law of the State of New York (the “Law”) to finance said appropriation;

THIRD: DETERMINING and STATING the period of probable usefulness applicable to the purpose for which said bonds are authorized to be issued is forty (40) years; the temporary use of available funds of the Village, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the capital purposes described in this resolution and the proceeds of said bonds and any bond anticipation notes issued in anticipation thereof may be applied to reimburse the Village for expenditures made after the effective date of this bond resolution for the purpose for which said bonds are authorized; and the proposed maturity of said bonds will exceed five (5) years;

FOURTH: DETERMINING that said bonds and any bond anticipation notes issued in anticipation of said bonds and the renewals of said bond anticipation notes shall be general obligations of the Village; and PLEDGING to their payment the faith and credit of the Village;

THESE ARE NOT OFFICIAL MINUTES UNTIL SAME HAVE BEEN APPROVED BY THE MAYOR AND BOARD OF TRUSTEES, AS THEY MAY BE AMENDED OR CORRECTED.

FIFTH: DELEGATING to the Village Treasurer the powers and duties as to the issuance of said bonds, and any bond anticipation notes issued in anticipation of said bonds, or the renewals thereof; and

SIXTH: DETERMINING that the bond resolution is subject to a permissive referendum.

DATED: February 26, 2024

Pamela Walsh Boening :  
Village Clerk :

THIS MAY NOT BE THE OFFICIAL AGENDA AS ADDITIONS AND DELETIONS MAY OCCUR.

**AGENDA**

**BOARD OF TRUSTEES' MEETING**

**May 6, 2024**

**COMMENTS PERMITTED ON AGENDA ITEMS**