

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-1

2024-1

A meeting of the Board of Trustees of the Incorporated Village of Freeport was held on Monday, March 20, 2024 at 5:00 P.M. in the Municipal Building, 46 North Ocean Avenue, Freeport, New York, with the following present:

Robert T. Kennedy	Mayor	
Ronald Ellerbe	Deputy Mayor	
Jorge A. Martinez	Trustee	
Christopher L. Squeri	Trustee	
Evette B. Sanchez	Trustee	Excused
Howard E. Colton	Village Attorney	
Pamela Walsh Boening	Village Clerk	

At 5:06 P.M., Mayor Kennedy convened in the main conference room and Trustee Martinez led in the Pledge of Allegiance.

No residents were present.

At 5:07 P.M., it was moved by Trustee Squeri, seconded by Trustee Martinez and carried to adjourn this portion of the Legislative Meeting and return to the Mayor’s Conference Room to continue in Executive Session to consult with Counsel.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

At 5:12 P.M. Deputy Mayor Ellerbe entered Executive Session

At 5:29 P.M., motion was made by Trustee Squeri, seconded by Deputy Mayor Ellerbe and carried to reconvene in Legislative Session.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

No residents were present.

Deputy Mayor Ellerbe led in the Pledge of Allegiance.

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-2

2024-2

It was moved by Trustee Martinez, seconded by Trustee Squeri, and carried to approve the Board of Trustees Minutes of March 11, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	Abstain
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Trustee Squeri, and carried to approve the Special Board of Trustees Meeting Minutes of March 11, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	Abstain
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Trustee Martinez, and carried to approve the Dangerous/Nuisance Board of Trustees Meeting Minutes of March 11, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	Abstain
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Deputy Mayor Ellerbe, and carried to approve the Special Board of Trustees Meeting Minutes of March 14, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	Abstain
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Martinez, that the following resolution be adopted:

March 20, 2024

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-3

2024-3

**WHEREAS**, the Village Assessor periodically reviews the exemption status of properties in the Village of Freeport to ensure continuing eligibility under the criteria of particular exemptions; and

**WHEREAS**, the below list consists of changes to assessed tax value after the adoption of the 2023/2024 and 2024/2025 Final Assessment Rolls; and

S / B / L	Address	Exemption Code	Exemption Amount	Reason
54 / 458 / 26	50 Maryland Ave	41101 Veteran Eligible Funds	2024 --2300	Property Sold 03/08/2024
		41141 Veteran Wartime Disable	2024--395	
62 / 183/ 373	497 Nassau Ave	41800 Senior	2023 -2,830 2024—2,830	Deceased 01/31/2024

**WHEREAS**, the Assessor reviewed the application and made the recommendation that the exemptions be removed from the 2023/2024 and 2024/2025 Final Assessment Rolls as listed above; and

**WHEREAS**, where a partial exemption is entered on an assessment roll for an ineligible parcel, it is an error in essential fact, which may be corrected by the Board in accordance with the provisions of the Real Property Tax Law; and

**NOW THEREFORE BE IT RESOLVED**, that the Board of Assessment Review comprised of members of the Board of Trustees, be authorized to retroactively approve the changes recommended by the Assessor to be made to the 2023/2024 and 2024/2025 Final Assessment Rolls and that the Treasurer issue a corrected tax bill.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

**WHEREAS**, retroactive permission is requested to update and add to the 2024/2025

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-4

2024-4

Final Assessment Roll 27 St John’s Place (62/035/5) and 8 Maple Place (62/035/25) as a DOVER PILOT; and

**WHEREAS**, the IDA forwarded on 3/12/24, the PILOT 15 Year Extended Agreement with an expiration date of December 31, 2039 and a projected dollar allocation for Freeport PILOT amount of \$37,601.12 for the 2024/2025 tax year; and

**WHEREAS**, the allocated dollar was re-calculated by using the 2024/2025 tax rate (61.561) to obtain the assessed value for the PILOT as stated below for the 2024/2025 Final Roll and entered into PAS to be uploaded to the ENQUESTA tax system for the 2024/2025 tax year; and

S / B / L	Property Address	PILOT Owners	2024/2025 PILOT IDA Dollar Allocation Amount	2024/2025 PILOT Assessed Value
62 / 035 / 5, 25	27 St John’s Place (62/035/5) and 8 Maple Place (62/035/25)	Dover Freeport LLC/Dover Gourmet Corp	\$37,601.12	61,079

**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees be authorized to retroactively approve the corrections to the 2024/2025 Final Assessment Roll for 27 St John’s Place (62/035/5) and 8 Maple Place (62/035/25) as a DOVER PILOT.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Martinez that the following resolution be adopted:

**WHEREAS**, on February 8, 2021, the Board approved to enter into an agreement with Recovery Racing X LLC for a lease for dark fiber running from March 1, 2021 through February 29, 2024 at a rate of \$350.00 per month; and

**WHEREAS**, the Acting Superintendent of Electric Utilities is requesting Board approval to enter into an agreement for dark fiber to McGovern Automotive Group (McGovern), 185 W. Sunrise Highway, Freeport, NY 11520; and

March 20, 2024

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-5

2024-5

**WHEREAS**, McGovern purchased the premises formerly owned by Recovery Racing X LLC; and

**WHEREAS**, under the terms of this agreement, the Village grants McGovern a lease of twelve Fiber Optic Strands of Dark (Unlit) fiber and two (2) Premise Boxes with patch panels to interconnect with McGovern’s facilities for a retroactive term from March 1, 2024 to February 28, 2027; and

**WHEREAS**, McGovern shall pay the Village of Freeport (Electric Department) a monthly lease fee of \$350.00; and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Acting Superintendent of Electric Utilities, the Board approve and the Mayor be and is hereby authorized to enter into an agreement for dark fiber with McGovern Automotive Group (McGovern), 185 W. Sunrise Highway, Freeport, NY 11520, for a retroactive term from March 1, 2024 to February 28, 2027 at a monthly lease fee of \$350.00.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Trustee Squeri that the following resolution be adopted:

**WHEREAS**, Freeport Electric needs full Supervisory Control & Data Acquisition (SCADA) system maintenance support in order to maintain and operate the Village’s electric grid; and

**WHEREAS**, on November 13, 2023, the Board approved the software/hardware maintenance and support services agreement with Advanced Control Systems, Inc., 2755 Northwoods Parkway, Norcross, Georgia 3007, for a retroactive term from October 1, 2023 to February 29, 2024, at a cost of \$18,788.00; and

**WHEREAS**, the Acting Superintendent of Electric Utilities is requesting Board approval for the software/hardware maintenance and support services agreement with Minsait ACS, Inc. (ACS), formerly Advanced Control Systems, Inc., 2755 Northwoods Parkway, Norcross, Georgia 3007, for a retroactive term from March 1, 2024 to February 28, 2025 at a cost of \$45,858.00 (1.7% price increase); and

**WHEREAS**, this service shall be charged to account E7815630 578100 (IT Contracts/Electric); and

March 20, 2024

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-6

2024-6

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Acting Superintendent of Electric Utilities, the Board approve and the Mayor be authorized to execute any and all documentation necessary to effectuate the software/hardware maintenance and support services agreement with Minsait ACS, Inc. (ACS), formerly Advanced Control Systems, Inc., 2755 Northwoods Parkway, Norcross, Georgia 3007, for a retroactive term from March 1, 2024 to February 28, 2025 at a cost of \$45,858.00.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Squeri that the following resolution be adopted:

**WHEREAS**, the Grants Administrator is requesting Board permission to retroactively authorize the approval of funding requests to Senators Schumer and Gillibrand, and Representative D’Esposito for \$3,450,000 to construct a parking structure on the Nautical Mile; and

**WHEREAS**, the deadline to apply to Senators Gillibrand and Schumer is March 11, 2024 and the deadline to apply to Representative D’Esposito has not yet been established; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees for the Incorporated Village of Freeport hereby determines that Mayor Robert T. Kennedy is the representative authorized to act on behalf of the Board of Trustees for the Incorporated Village of Freeport in all matters related to Congressionally Directed Spending projects; and

**BE IT FURTHER RESOLVED**, that the Mayor is also hereby authorized to submit a preliminary application to The Village’s Federal representatives and otherwise act for the Board of Trustees for the Incorporated Village of Freeport, its governing body, in all matters related to the Project.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Trustee Squeri that the following resolution be adopted:

March 20, 2024

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-7

2024-7

**WHEREAS**, the Village of Freeport offers a Fire Length of Service Award Program (LOSAP) to the members of its Volunteer Fire Department; and

**WHEREAS**, on December 16, 2013 the Village Board approved an agreement with Penflex, Inc., 50 Century Hill Dr., Suite 3, Latham, NY 12110 for the provision of its LOSAP administrative services for a term running from November 1, 2013 through October 31, 2014; and subsequently renewed through February 29, 2024; and

**WHEREAS**, the Executive Director of Human Resources has recommended a retroactive renewal agreement running from March 1, 2024 to February 28, 2025, for a not to exceed cost of \$13,900.00 per year; and

**WHEREAS**, the agreement includes the purchase of the GASB 73 package; and

**WHEREAS**, the cost of this agreement is paid for as a program expense through the fund; and

**NOW THEREFORE BE IT RESOLVED**, based upon the recommendation of the Director of Human Resources, the Board approve and the Mayor be authorized to execute any and all documentation with Penflex, Inc., 50 Century Hill Dr., Suite 3, Latham, NY 12110 for the provision of its LOSAP administrative services at a not-to-exceed cost of \$13,900.00 per year for a retroactive period beginning on March 1, 2024 through February 28, 2025.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Squeri that the following resolution be adopted:

**WHEREAS**, the Village of Freeport Emergency Management seeks to enter into an agreement with the U.S. Geological Survey for the operation and maintenance of the Tidal Gage with telephone and satellite telemetry at Hudson Bay at the end of Guy Lombardo Avenue; and

**WHEREAS**, this agreement would provide for a joint funding agreement between the Village of Freeport and the US Geological Survey; and

**WHEREAS**, the agreement is in the amount of \$6,820.00, of which \$1,280.00 will be contributed by USGS and \$5,540.00 will be contributed by the Village of Freeport, for a retroactive term from March 1, 2024 to February 28, 2025; and

March 20, 2024

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-8

2024-8

**WHEREAS**, this information, along with the surge predictions from FEMA is utilized to make tide predictions; and

**WHEREAS**, the funds for this project are allocated in account A348904-542800 annually; and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Executive Director of the Freeport Fire Department, the Board approve and the Mayor be and hereby is authorized to execute any and all documentation necessary to enter into an agreement with U.S. Geological Survey, New York Water Science Center, 425 Jordan Road, Troy, New York, 12180, for a retroactive term from March 1, 2024 to February 28, 2025 for \$6,820.00, of which \$1,280.00 will be contributed by USGS and \$5,540.00 will be contributed by the Village of Freeport.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

**WHEREAS**, the Village of Freeport occasionally needs to dispose of items that it no longer has a use for, such as old computers and office equipment, abandoned vehicles, and Village-owned vehicles that have reached the end of their useful life; and

**WHEREAS**, the Department of Public Works is requesting Board approval to enter into a professional services agreement for online auction services for items that the Village may deem a surplus; and

**WHEREAS**, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

**WHEREAS**, Auctions International, 11167 Big Tree Road, East Aurora, New York 14052, possesses those certain skills, knowledge, and expertise of a specialized nature; and

**WHEREAS**, Auctions International has successfully auctioned Village owned property in the past and the Village has been satisfied with their service; and

**WHEREAS**, Auctions International Inc. is compensated with a buyer's premium to be paid by the successful buyer; and

March 20, 2024

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-9

2024-9

**WHEREAS**, the contract will be for a retroactive term from March 1, 2024 to February 28, 2025; and

**WHEREAS**, all sale proceeds will be applied to the appropriate account; and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Superintendent of Public Works, the Board approves and the Mayor be and hereby is authorized to execute a professional services agreement with Auctions International, 11167 Big Tree Road, East Aurora, New York 14052, for a retroactive term from March 1, 2024 to February 28, 2025.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

**WHEREAS**, on October 30, 2023, the Board retroactively approved the emergency asbestos abatement at the Freeport Armory East Building by C.P.C. Environmental Services Corp., 142 North 13th Street, Newark, NJ, 07107, for a total cost of \$44,000.00; and

**WHEREAS**, at the time of the meeting, it was determined that the asbestos had a potential to become airborne through the holes in the deteriorated roof and therefore the need to make the repair was considered an emergency; and

**WHEREAS**, during the course of the work, the New York State Department of Labor inspected the site and required additional remediation of asbestos in the building; and

**WHEREAS**, due to this additional work, the Village incurred additional costs from C.P.C. Environmental Services Corp., 142 North 13th Street, Newark, New Jersey 07107, from \$44,000.00 to a total cost of \$76,200.00; and

**WHEREAS**, funding for this emergency remediation work will come from capital account H619702 522300, and the Village anticipates a partial reimbursement of the project cost through Freeport Community Development; and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Superintendent of Public Works, the Board approve and the Mayor be and hereby is authorized to sign any paperwork necessary to retroactively approve the increase of the emergency asbestos abatement at the Freeport Armory East Building by C.P.C. Environmental Services Corp., 142 North 13th Street, Newark, New Jersey 07107, from \$44,000.00 to a total cost of \$76,200.00.

March 20, 2024

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-10

2024-10

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Martinez that the following resolution be adopted:

**WHEREAS**, the Village of Freeport typically sponsors an annual Nautical Mile Festival on Woodcleft Avenue; and

**WHEREAS**, this year, the Annual Nautical Mile Festival on Woodcleft Avenue is scheduled for Saturday, June 1, 2024, from 10 am to 6 pm; and

**WHEREAS**, the children’s amusement rides will be in operation on June 1, 2024, from 10 am to 6 pm; and

**WHEREAS**, Woodcleft Avenue will be closed at 10 am on the day of the festival and business owners and vendors will be permitted to set up their booths from 7 am to 10 am, the event will end at 6 pm, road blocks will be removed for traffic at 8 pm and street clean-up will begin at that time; and

**WHEREAS**, at 12 noon, the Village of Freeport and the Freeport Chamber of Commerce will host the Annual Nautical Mile Festival “Ribbon Cutting” on the corner of Front Street and Woodcleft Avenue; and

**NOW THEREFORE BE IT RESOLVED**, that the Board approve the date of Saturday, June 1, 2024, for the Annual Freeport Nautical Mile Festival on Woodcleft Avenue.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

**WHEREAS**, the Freeport Recreation Center needs an individual to teach a functional fitness class for adults and seniors at the Recreation Center; and

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-11

2024-11

**WHEREAS**, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

**WHEREAS**, Maria Ende, 1806 Decatur Ave., N. Bellmore, NY 11710, possesses those certain skills, knowledge and expertise of a specialized nature required to provide this service for a term from April 1, 2024 to February 28, 2025, at an hourly rate of \$50.00 with a cap of \$3,000; and

**WHEREAS**, these classes will each be conducted at least once a week; and

**WHEREAS**, funding for this service comes out of account A714004 545700 (non-employee salaries); and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Recreation Center Manager, the Board approve and the Mayor be and hereby is authorized to sign any paperwork necessary to effectuate a Personal Services Agreement with Maria Ende, 1806 Decatur Ave., N. Bellmore, NY 11710, for a term from April 1, 2024 to February 28, 2025, at an hourly rate of \$50.00 with a cap of \$3,000.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

**WHEREAS**, the Freeport Recreation Center needs an individual to conduct “Boot Camp” classes for children at the Recreation Center; and

**WHEREAS**, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

**WHEREAS**, Eddie Gordon from FitFam NY, 950 Church Street, Baldwin, NY 11510 possesses those certain skills, knowledge and expertise of a specialized nature required to provide this service and has proposed to do so for a term beginning April 1, 2024 and ending February 28, 2025, at an hourly rate of \$50.00 (no increase from last year) with a cap of \$2,500; and

**WHEREAS**, the “Boot Camp” classes will each be conducted at least once a week during the summer camp program; and

March 20, 2024

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-12

2024-12

**WHEREAS**, funding for this service comes out of account A714004 545700 (non-employee salaries); and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Recreation Center Manager, the Board approve and the Mayor be and hereby is authorized to sign any paperwork necessary to effectuate a Personal Services Agreement renewal between the Village of Freeport and Eddie Gordon from FitFam NY, 950 Church Street, Baldwin, NY 11510, for a term beginning April 1, 2024 and ending February 28, 2025, at an hourly rate of \$50.00 with a cap of \$2,500.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Trustee Squeri that the following resolution be adopted:

**WHEREAS**, the Incorporated Village of Freeport, from time to time, is in need of expert professional services at the Freeport Recreation Center; and

**WHEREAS**, Kidokinetics of Nassau County, 99 S. Park Ave., # 307, Rockville Centre, NY 11570, possesses those certain skills, knowledge and expertise of a specialized nature in the area of different sports classes for kids, ranging from pickleball to flag football and soccer; and

**WHEREAS**, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

**WHEREAS**, the contract is for a term from April 1, 2024 to February 28, 2025, at an hourly rate of \$50.00 (no increase from last year) with a cap of \$5,000.00; and

**WHEREAS**, funding for this service comes out of account A714004 545700 (Non-Employee Salaries); and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Recreation Center Manager, the Board approve and the Mayor be and is hereby authorized to execute a Personal Services Agreement with Kidokinetics of Nassau County, 99 S. Park Ave., # 307, Rockville Centre, NY 11570, for a term from April 1, 2024 to February 28, 2025, at an hourly rate of \$50.00 with a cap of \$5,000.00.

The Clerk polled the Board as follows:

March 20, 2024

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-13

2024-13

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

**WHEREAS**, the Village of Freeport Recreation Center Ice Rink currently utilizes two (2) Zambonis which are essential to the ice rink business; and

**WHEREAS**, these Zambonis periodically require servicing; and

**WHEREAS**, the only authorized service vendor for Zambonis in the tri-state area is Resurfix, P.O. Box 291, Flanders, New Jersey 07836; and

**WHEREAS**, the Freeport Recreation Center manager is requesting to enter into a services contract for the repair and maintenance of the two (2) Zambonis for a term from April 1, 2024 to February 28, 2025, at a cost of \$20,000; and

**WHEREAS**, funding for this purchase will come out of the Freeport Rec Center budget line A714004 542800 (Service Contract Repairs); and

**NOW THEREFORE BE IT RESOLVED**, that the Mayor be and hereby is authorized to execute any and all documentation necessary to enter into a services contract with Resurfix, P.O. Box 291, Flanders, New Jersey 07836, for a term from April 1, 2024 to February 28, 2025, at a cost of \$20,000.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

**WHEREAS**, the Village Attorney’s Office is requesting Board authorization for the Village Clerk to advertise a Notice of Request for Proposals for the purchase of “The Freeport Attorney’s Office Case Software Solution”, RFP# 24-4-COUN-698; and

**WHEREAS**, the total project will include the selection and acquisition of software, hardware, implementation services, training, and support and maintenance costs to replace the

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-14

2024-14

current system; and

**WHEREAS**, the fee for subscription can be a monthly or annually; and

**WHEREAS**, this service shall be charged to the Computers Center Allocation Code 5003 (Budget lines A168004 542800 (71%), E7815630 578100 (25%), and WE93004 542800 (4%) Service Contract/Repairs Network); and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Village Attorney’s Office, the Village Clerk be and hereby is authorized to advertise a Notice of Request for Proposals for the purchase of “The Freeport Attorney’s Office Case Software Solution”, RFP# 24-4-COUN-698, in the Freeport Herald and other publications of general circulation on March 21, 2024, with the specifications available on April 1, 2024 and a return date of April 26, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

**WHEREAS**, the Department of Public Works is requesting Board approval to purchase one (1) 2024 Ford Transit Cargo Van for the Water Department; and

**WHEREAS**, this vehicle will serve as replacements for a 2001 GMC 3500 that will be taken out of service for mechanical and safety issues; and

**WHEREAS**, the bids were solicited through New York State Department of General Services Mini Bid (1379 OGS Solicitation 23166: Vehicles, Class 1-8), for Medium Duty Vehicles; and

**WHEREAS**, for this bid, the Village received three (3) proposals; and

**WHEREAS**, the lowest bidder was submitted by BJA 1675 LLC., 1675 Interstate Drive, Avon, NY 11414, for the price of \$49,200.00 per vehicle, including delivery; and

**WHEREAS**, funding for this purchase will come from a bond resolution that was authorized by the Mayor and Board of Trustees at the meeting on July 12, 2021 (Capital Account WE107 150131); and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the

March 20, 2024

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-15

2024-15

Superintendent of Public Works, the Board of Trustees award the contract for the purchase of one (1) 2024 Ford Transit Cargo Van for the Water Department from BJA 1675 LLC., 1675 Interstate Drive, Avon, NY 11414, for the price of \$49,200.00 per vehicle, including delivery.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Trustee Martinez that the following resolution be adopted:

**WHEREAS**, on January 8, 2024, the Board authorized the Village Clerk to publish a Notice to Bidders for the “2024 Furnishing of Calcium Hypochlorite (Tablet)”;

**WHEREAS**, on February 13, 2024, the Village received one (1) bid for the purchase of Calcium Hypochlorite tablets for the Water Department; and

**WHEREAS**, the bid submitted was in the amount of \$62,475.00; the estimated annual cost of this purchase contract is \$54,000.00; and

**WHEREAS**, the Superintendent of Public Works is requesting to reject this bid; and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Superintendent of Public Works, the bid received on February 13, 2024, for “2024 Furnishing of Calcium Hypochlorite (Tablet)”, be rejected.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Trustee Martinez that the following resolution be adopted:

**WHEREAS**, the Water Department uses various products to treat the water prior to being pumped into the distribution system; and

**WHEREAS**, one product is Calcium Hypochlorite tablets; the Water Plant Operators use Calcium Hypochlorite tablets in the water system as a disinfectant and to comply with the Nassau County Department of Health requirement; and

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-16

2024-16

**WHEREAS**, said procurement of said meters requires the use of competitive bidding as necessitated by General Municipal Law §103 and the Village’s Procurement Policy; and

**WHEREAS**, the Water & Sewer Department is requesting the Board to authorize the Village Clerk to advertise a Notice to Bidders for the “2024 Furnishing of Calcium Hypochlorite (Tablet) Rebid”; and

**WHEREAS**, the contract will be for a retroactive term from March 1, 2024 to February 28, 2025, with an option for two (2) one-year extensions if mutually accepted; and

**WHEREAS**, the estimated cost of the purchase contract is \$54,000.00; and

**WHEREAS**, funding for this is included in the Water Department Operating Budget (WE96004 541210); and

**NOW THEREFORE BE IT RESOLVED**, that based upon the recommendation of the Superintendent of Public Works, the Village Clerk be and hereby is authorized to publish a Notice to Bidders for the “2024 Furnishing of Calcium Hypochlorite (Tablet) Rebid” in the Freeport Herald and other relevant publications of general circulation on March 28, 2024, with bid documents available from April 1, 2024 to April 12, 2024, with a return date of April 16, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

Mayor Kennedy opened the meeting to questions and comments from those present; whereupon there were no questions or comments submitted.

It was moved by Trustee Martinez, seconded by Trustee Squeri, and unanimously carried that the meeting be closed.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	Excused
Mayor Kennedy	In Favor

The meeting was closed at 5:43 P.M.

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-17

2024-17

---

Pamela Walsh Boening  
Village Clerk

March 20, 2024