

THESE ARE NOT THE OFFICIAL MINUTES OF THE BOARD OF TRUSTEES UNTIL SAME HAS BEEN APPROVED BY THE MAYOR AND THE BOARD OF TRUSTEES.

2024-1

2024-1

A meeting of the Board of Trustees of the Incorporated Village of Freeport was held on Monday, January 22, 2024 at 7:00 P.M. in the Municipal Building, 46 North Ocean Avenue, Freeport, New York, with the following present:

- | | |
|-----------------------|----------------------|
| Robert T. Kennedy | Mayor |
| Ronald Ellerbe | Deputy Mayor |
| Jorge A. Martinez | Trustee |
| Christopher L. Squeri | Trustee |
| Evette B. Sanchez | Trustee |
| Howard E. Colton | Village Attorney |
| Lisa DeBourg | Deputy Village Clerk |

At 7:00 P.M., Mayor Kennedy convened in the main conference room and Deputy Mayor Ellerbe led in the Pledge of Allegiance.

No residents were present.

At 7:04 P.M., it was moved by Trustee Squeri, seconded by Trustee Sanchez and unanimously carried to adjourn this portion of the Legislative Meeting and return to the Mayor’s Conference Room to continue in Executive Session to discuss one (1) Personnel matter.

The Clerk polled the Board as follows:

- | | |
|----------------------|----------|
| Deputy Mayor Ellerbe | In Favor |
| Trustee Martinez | In Favor |
| Trustee Squeri | In Favor |
| Trustee Sanchez | In Favor |
| Mayor Kennedy | In Favor |

At 7:31 P.M., motion was made by Trustee Squeri, seconded by Trustee Sanchez and unanimously carried to reconvene in Legislative Session.

The Clerk polled the Board as follows:

- | | |
|----------------------|----------|
| Deputy Mayor Ellerbe | In Favor |
| Trustee Martinez | In Favor |
| Trustee Squeri | In Favor |
| Trustee Sanchez | In Favor |
| Mayor Kennedy | In Favor |

Approximately four (4) residents were present.

Deputy Mayor Ellerbe led in the Pledge of Allegiance.

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Martinez, and unanimously carried to approve the Board of Trustees Minutes of January 8, 2024.

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The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Trustee Martinez, and unanimously carried to approve the Board of Trustees Dangerous/Nuisance meeting minutes of January 8, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Squeri, and unanimously carried to approve the special meeting Board of Trustees budget minutes of January 11, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

WHEREAS, the Tentative Budget of the Village of Freeport was filed December 18, 2023, with the Village Clerk; and,

WHEREAS, the Board of Trustees met at a duly noticed and published meeting on January 11, 2024, to discuss amendments to such Tentative Budget; and,

WHEREAS, The Board of Trustees amended the following, and such amendment represents the first change to the Tentative Budget:

1210 Mayor	\$179,000.00.
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WHEREAS, by contract and pursuant to the Board’s prior resolution, a 2.5 percent contractual raise is mandated for all CSEA, elected and appointed officials as attached hereto,

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and such amendment to provide such 2.5 Percent Raise is the second amendment to the Tentative Budget; and,

WHEREAS, such funding for the aforementioned 2.5 percent increase was already included within the Tentative Budget at line A812004-542800; and,

WHEREAS, the remaining personnel lines within the Tentative Budget are to remain as initially presented on December 18, 2023 (i.e., Trustees and Department Heads),

NOW THEREFORE BE IT RESOLVED THAT, the change to 1210 Mayor setting such line to \$179,000.00 is hereby made to the Tentative Budget; and,

BE IT FURTHER RESOLVED, that pursuant to the contract with the CSEA and prior resolutions of the Board, a contractual 2.5 percent raise is hereby added to all personnel lines in the budget, pursuant to the attached salary listing, such funding coming from budget line A812004-542800, and such amendment transferring the appropriate amount from line A812004-542800 is hereby made to the Tentative Budget; and,

NOW THEREFORE BE IT RESOLVED, that the aforementioned constitute the only changes to the personnel lines and all other lines are to remain as presented within the Tentative Budget on December 18, 2023 (i.e. Trustees and Department Heads).

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

RESOLUTION

The following resolution was proposed by Trustee Squeri and seconded by Deputy Mayor Ellerbe to wit:

WHEREAS pursuant to §5-504 of the Village Law, the Mayor filed a Tentative Budget and budget message in the Village Clerk’s Office for the Incorporated Village of Freeport on December 18, 2023 and the Village Clerk distributed the Tentative Budget and budget message to each member of the Board of Trustees on December 18, 2023 at a regularly scheduled meeting of the Board of Trustees; and

WHEREAS the Board of Trustees, on January 8, 2024 met and conducted a duly noticed public hearing to consider the Tentative Budget for the fiscal year commencing March 1, 2024 and terminating on February 28, 2025, all pursuant to §5-508 of the Village Law; and,

WHEREAS said public hearing was concluded on January 8, 2024; and,

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WHEREAS on January 11, 2024, at a duly posted and published meeting, the Board of Trustees met and discussed various amendments to the Tentative Budget, under Section 5-508 of the Village Law; and,

WHEREAS, on January 22, 2024, the Board met and adopted amendments to the Tentative Budget,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Incorporated Village of Freeport, pursuant to §5-508 of the Village Law for the State of New York does hereby adopt in all respects the Tentative Budget; and

BE IT FURTHER RESOLVED that the several amounts as set forth herein below and as listed in the following “Adopted” column of said Budget be and hereby are appropriated for the objects and purposes specified therein; that the salaries and wages set forth in the schedule entitled “Personnel Document” of said budget shall be and are hereby fixed as the amount shown therein effective March 1, 2024; and

BE IT FURTHER RESOLVED that the tax for the fiscal year starting March 1, 2024 upon the completed assessment roll of the Village of Freeport, New York, (the Village) be and the sum hereby levied as shown by the budget in the sum of \$ 43,379,691.00 the amount so levied being the amount of the budget less the estimated revenues and appropriated cash surplus, and appropriated reserves pursuant to Village Law §5-508; and

BE IT FURTHER RESOLVED that the Clerk is hereby authorized to publish a “Notice of Adoption” in the “Freeport Herald”, a local weekly newspaper of general circulation within the Incorporated Village of Freeport, setting forth the following particulars relative to said budget:

LEGISLATIVE	152,932
JUDICIAL	1,318,142
EXECUTIVE	388,569
FINANCE	1,653,516
STAFF	4,023,906
SHARED SERVICES	2,851,977
SPECIAL ITEMS	3,951,111
PUBLIC SAFETY	27,620,906
DISASTER EXPENSE 0	
HEALTH	3,850
TRANSPORTATION	1,721,684
ECONOMIC ASSISTANCE	181,146
CULTURE AND REC	3,756,602
HOME AND COMMUNITY SVS	34,900
SANITATION	5,116,873
OTHER COMM SVS STORMWATER	60,200

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OTHER HOME COMM SVS	11,000
EMPLOYEE BENEFITS	25,379,776
DEBT SERVICE	5,254,134
TRANSFER TO OTHER FUNDS	1,557,925

Total Appropriations \$85,039,149

Tax Rate per Hundred Dollars \$ 61.561

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, the Freeport Electric Department requires a corporation to Furnish Chemical and Water Treatment Services for a water treatment program for the boiler systems, cooling towers, engine jacket loops, chiller water loops, and de-mineralized water systems at Power Plants 1 and 2; and

WHEREAS, the water treatment program will include all chemical products, required equipment, and all professional consulting services to accomplish and manage a water treatment program; and

WHEREAS, procurement of said services requires the use of competitive bidding as necessitated by General Municipal Law §103 and the Village’s Procurement Policy; and

WHEREAS, the specification outlines a three-year (3) term starting March 1, 2024, with an optional one-year extension; and

WHEREAS, the cost of this service will be charged to Accounts E7143116 510000 (Water CT2), E7143112 510000 (Water Engine 3), and E7143111 510000 (Water Plant 1); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Electric, the Village Clerk be and hereby is authorized to advertise a Request for Proposals for the “Furnishing of Chemical and Water Treatment Services for Freeport Electric Power Plants”, RFP #24-02-ELEC-693, in the Freeport Herald and other relevant publications of general circulation on January 25, 2024, with bid specifications available from January 29, 2024 through February 14, 2024, with a return date of February 14, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
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Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Trustee Martinez that the following resolution be adopted:

WHEREAS, the Village has been using subscriptions to provide an Intrusion Detection System and to Manage Detection and Response at a cost of \$35,200 per year; and

WHEREAS, while these programs were good, they did not provide real-time 24/7 protection detection and mediation, and was limited to the Village network; and

WHEREAS, for the past three months, the Village's Information Technology Department has been evaluating a real-time threat intelligence appliance and 24/7 monitoring service from Centripetal called CleanInternet Cloud Service; and

WHEREAS, this technology is based on 4 components:

Intelligence - uses threat intelligence by leveraging over 10 billion global indicators of compromise (IOCs) from intelligence feeds in real-time.

Enforcement - Live team of cyber threat analysts act as an extension of Village, Police, Water, and Electric to monitor and analyze emerging and zero-day threats in the context of Government business.

Reporting - Delivers automated enforcement based on policies made up of millions of complex rules, using billions of threat IOCs applied to the live network at machine speed.

Analysis - includes executive and analyst-level reporting on key findings of threats, suspicious activity, and historical reinforcement data. The cloud-based SIEM dashboard shows all inbound and outbound threat activity in real-time; and

WHEREAS, these services cost \$33,600 for a term running from March 1, 2024 through February 28, 2024 (a decrease of \$1,600 from the 2023/24 fiscal year); and

WHEREAS, these services shall be charged to Allocation Code 5003 (Budget lines A168004 542800 (71%), E7815630 578100 (25%), and WE93004 542800 (4%) Service Contract/Repairs Network) and there are sufficient funds available to cover this cost; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Electric Utilities, the Board approve and the Mayor be and hereby is authorized to sign any paperwork necessary to approve the 24/7 support services provided by Centripetal purchased through regional reseller LANrover Network Services, Inc., 85 S Snedecor Ave., Bayport, New York, 11705, for the amount of \$33,600.00 for a term from March 1, 2024 to February 28, 2025.

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The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Martinez, seconded by Trustee Squeri that the following resolution be adopted:

WHEREAS, on January 9, 2023, the Board of Trustees approved the software update license and support service renewal with Oracle America, Inc., P.O. Box 203448, Dallas, TX 75320-3448, at a cost of \$11,552.78 for the period March 1, 2023, to February 29, 2024; and

WHEREAS, the Village of Freeport Electric Utility maintains and operates the enQuesta system for billing throughout the Village, software that is vital to the day-to-day operations of the Village; and

WHEREAS, the ordering documents for the renewal of Oracle Database Licensing – technical support service number 1729401 (\$7,425.73), and these documents cover 2 processors used by the enQuesta V6 database; and

WHEREAS, Oracle America, Inc. (Oracle) is a sole source provider, so competitive quotes are not available, and the database licensing must be renewed in order for the Systems & Software enQuesta billing system to be maintained; and

WHEREAS, this service was previously part of the Systems and Software contract but is now being billed separately by Oracle America, Inc., P.O. Box 203448, Dallas, Texas 75320-3448, a sole source provider (as previously determined by the Board on January 4, 2016); and

WHEREAS, the licensing period runs from March 1, 2024 to February 28, 2025, for a cost of \$7,425.73 (a decrease in maintenance cost as the Village is retiring the enQuesta V4 database server); and

WHEREAS, this service shall be charged to Allocation Code 5003 (Budget lines A168004 542800 (71%), E7815630 578100 (25%), and WE93004 542800 (4%) Service Contract/Repairs Network); and

THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Electric Utilities, the Mayor and Board of Trustees approve the software update license and support service renewal with Oracle America, Inc., P.O. Box 203448, Dallas, TX 75320-3448, for a cost of \$7,425.73 for a term from March 1, 2024 to February 28, 2025.

The Clerk polled the Board as follows:

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Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

WHEREAS, the Electric Utility is currently in need of professional on-call electrical engineering consulting services for the Incorporated Village of Freeport’s Electric Department; and

WHEREAS, on April 18, 2022, the Board approved to enter into a professional services contract with CTI Combined Technologies Inc., 43 East Mall Drive, Melville, New York 11747-2321 for a not to exceed amount of \$20,000.00, for a term running retroactively to March 1, 2022 through February 28, 2023; and on March 30, 2023, the Board approved a professional services contract with Consulting Agreement with Combined Technologies Inc., 43 East Mall Drive, Melville, New York 11747-2321, for a not-to-exceed amount of \$20,000.00, for a term running retroactively to March 1, 2023 through February 29, 2024; and

WHEREAS, CTI’s Principal-In-Charge, Mitchell Goldstein P.E., has been a registered Professional Engineer since 1988; and

WHEREAS, these professional services performed by CTI Combined Technologies Inc. are specialized skills and are therefore exempt from competitive bidding requirements of General Municipal Law; and

WHEREAS, the cost of the contract is for a not-to-exceed amount of \$20,000.00 for a term from March 1, 2024 to February 28, 2025; and

WHEREAS, the cost of these services shall be funded through account numbers E7131001 510000 (Supervision & Engineering PP1), E7131002 510000 (Supervision & Engineering PP2) and E7131006 510000 (Supervision & Engineering LM6000); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Electric Utilities, the Board approve and the Mayor be authorized to execute any documentation necessary to enter into a Consulting Agreement with Combined Technologies Inc., 43 East Mall Drive, Melville, New York 11747-2321, for a not-to-exceed amount of \$20,000.00 for a term from March 1, 2024 to February 28, 2025.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor

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Trustee Sanchez
Mayor Kennedy

In Favor
In Favor

It was moved by Trustee Squeri, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, the Freeport Electric Utility has requested to enter into a consulting agreement with Environmental Laboratories, Inc, 57 Verdi Street, Farmingdale, New York 11735, in an amount not to exceed \$15,000 for emissions testing services on Power Plants #1 and 2; and

WHEREAS, these tests are required by the New York State Department of Environmental Conservation and ELI has done a satisfactory job in the past and its services will be used on an as needed basis; and

WHEREAS, to date, no funds have been expended on the current contract; and

WHEREAS, since GML §103 does not require a bid for these professional services, the Village may opt to extend the contract without re-bidding the services; and

WHEREAS, the Superintendent of Electric is requesting that the contract be approved for a period from March 1, 2024 through February 28, 2025, for a not to exceed \$15,000; and

WHEREAS, these services will be charged to accounts E 7143151 510000, E7143152 510000, and E 7143156 510000 (Regulatory Agency Expenses); and

NOW THEREFORE BE IT RESOLVED, based upon the recommendation of the Superintendent of Electric Utilities, that the Board approve and the Mayor be and hereby is authorized to execute any and all documentation necessary to effectuate an agreement between the Village of Freeport Electric Utility and Environmental Laboratories, Inc, 57 Verdi Street, Farmingdale, New York 11735, for a not to exceed amount of \$15,000 from March 1, 2024 through February 28, 2025.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Trustee Martinez that the following resolution be adopted:

WHEREAS, the Freeport Electric Utility is in need of certain environmental field engineering, specializing in soil and groundwater investigations, remedial and environmental

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design, remediation and environmental compliance; and

WHEREAS, P.W. Grosser Consulting, Inc. (PWGC), with offices at 630 Johnson Avenue, Suite 7, Bohemia, New York 11716, possesses the requisite expertise in this field and has provided the Utility valuable service over the years; and

WHEREAS, on February 6, 2023, the Board approved the contract with P.W. Grosser Consulting, Inc., 630 Johnson Avenue, Suite 7, Bohemia, New York 11716, for a term of one year from March 1, 2023 to February 29, 2024, for a not to exceed cost of \$7,000; and

WHEREAS, the fiscal year to date, the Utility has expended no money on PWGC's services out of \$7,000.00 allocated for the current contract; and

WHEREAS, the Electric Utility wishes to renew the contract with PWGC for a term from March 1, 2024 through February 28, 2025, with a not to exceed amount of \$7,000.00 (while some of the hourly rates have increased, the total cap has not changed from the prior contract); and

WHEREAS, the services to be performed are professional services of a specialized nature and are therefore exempt from the competitive bidding requirements of General Municipal Law; and

WHEREAS, these services shall be funded through account numbers E 7143151 510000 (Agency Fees PP1), E 7143152 510000 (Agency Fees PP2), and E 7143156 510000 (Agency Fees CT2); and

NOW, THEREFORE BE IT RESOLVED that based upon the recommendation of the Superintendent of Electric Utilities, the Board approve and the Mayor be authorized to execute any documents necessary to effectuate an agreement for environmental engineering services with P.W. Grosser Consulting, Inc., 630 Johnson Avenue, Suite 7, Bohemia, New York 11716 for a term of one year from March 1, 2024 to February 28, 2025 for a not to exceed cost of \$7,000.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Sanchez, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

WHEREAS, on December 20, 2021, the Board awarded the proposal for the "Continuous Emissions Monitoring System, RFP #21-12-ELEC- 580" to Air Tox Environmental Company, Inc. (Air Tox), 479 Tolland Turnpike, Willington, Connecticut 06279 for the cost of

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\$22,600.00 for year one; \$23,300.00 for year 2; and \$24,100.00 for the optional year; with an additional rate of \$150.00 per hour for emergency repairs, if necessary, for a two year term commencing on March 1, 2022 and ending on February 29, 2024, with an option for an extension for one additional year; and

WHEREAS, the Superintendent of Electric Utilities is requesting Board approval to extend the contract with Air Tox Environmental Company, Inc. (Air Tox), 479 Tolland Turnpike, Willington, Connecticut 06279, for a term from March 1, 2024 to February 28, 2025, for a not-to-exceed cost of \$24,100.00, with an additional rate of \$150.00/hr. for emergency repairs; and

WHEREAS, the cost for these services shall be charged to E7143156 510000 (Regulatory Agency Expenses); and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Electric Utilities, the Board approve and the Mayor be and hereby is authorized to sign any paperwork necessary to extend the proposal for the “Continuous Emissions Monitoring System, RFP #21-12-ELEC- 580” with Air Tox Environmental Company, Inc. (Air Tox), 479 Tolland Turnpike, Willington, Connecticut 06279, for a term from March 1, 2024 to February 28, 2025, for a not-to-exceed cost of \$24,100.00, with an additional rate of \$150.00/hr. for emergency repairs.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, the Village of Freeport’s Electric Utility requires the performance of specialized legal services with regard to an upcoming electric rate case before the New York Public Service Commission; and

WHEREAS, on May 15, 2023, the Board retroactively approved to enter into an agreement with Duncan, Weinberg, Genzer, & Pembroke, P.C. to provide legal representation related to a rate case filing for a term effective March 10, 2023 through February 29, 2024 at a not to exceed cost of \$100,000, plus expenses payable at the rates contained in the letter of agreement; and

WHEREAS, the Village of Freeport has been represented by the law firm of Duncan, Weinberg, Genzer, & Pembroke, P.C., 1615 M Street, NW, Suite 800, Washington DC 20036 (DWGP) since approximately 1990; and

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WHEREAS, DWGP is qualified to provide the services required, and the Superintendent of Electric Utilities has recommended that the Village retain the services of DWGP for the legal representation associated with the filing of a rate case; and

WHEREAS, DWGP will assist staff with preparing for the filing, briefing the PSC staff, attending pre-file meetings, preparing the case for trial, attending the hearing before the Administrative Law Judge, attending the public statement hearing, and negotiating a settlement

WHEREAS, the amount expended to date this fiscal year is \$5,436.50; and

WHEREAS, the electric utility wishes to extend the contract period to run from March 1, 2024 through February 28, 2025, utilizing the \$94,563.50 remaining from the 2023/24 contract, which will be charged to E 7813160 578100 (Legal Expense); and

NOW THEREFORE BE IT RESOLVED, that the Board approve and the Mayor be authorized to execute any documentation necessary to extend the agreement with Duncan, Weinberg, Genzer, & Pembroke, P.C., 1667 K Street, N.W., Suite 700, Washington, D.C. 20006, to provide legal representation related to a rate case filing for a term effective March 1, 2024 through February 28, 2025, at a not to exceed cost of \$94,563.50, plus expenses payable at the rates contained in the letter of agreement from 2023/2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

WHEREAS, the Village of Freeport's Electric Utility requires the performance of specialized legal services related to electric business with the New York Association of Public Power (NYAPP), the New York Independent System Operator (NYISO) and matters that may arise from time to time such as various issues associated with the LM6000 at Freeport's Power Plant 2; and

WHEREAS, the Village of Freeport has been represented by the law firm of Duncan, Weinberg, Genzer, & Pembroke, P.C. since approximately 1990; and

WHEREAS, on January 23, 2023, the Board approved the renewal of the agreement between the Electric Utility and Duncan, Weinberg, Genzer & Pembroke, P.C., for a term of one year from March 1, 2023 to February 29, 2024 at a not to exceed cost of \$100,00.00, payable at the rates contained in the letter of agreement; and

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WHEREAS, there are not sufficient funds remaining in the contract and the remaining authorized amount is \$2,897.03; and

WHEREAS, based on the foregoing, the Superintendent of Electric is requesting that the Board approve retroactively an additional \$22,000.00, with a total cap of \$122,000.00 to cover November 2023 through February 2024 legal services invoices from Duncan, Weinberg, Genzer & Pembroke, P.C., 1667 K Street, N.W., Suite 700, Washington, D.C. 20006; and

WHEREAS, this service shall be funded through various accounts, including E7222160 512200 Purchase Power Legal Expense; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Superintendent of Electric Utilities, the Board approve and the Mayor be authorized to execute any documentation necessary to amend the agreement between the Village of Freeport and Duncan, Weinberg, Genzer, & Pembroke, P.C., 1667 K Street, N.W., Suite 700, Washington, D.C. 20006 for a term of one year retroactive to March 1, 2023 through February 29, 2024 to approve an additional \$22,000.00, with a total cap of \$122,000.00.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Deputy Mayor Ellerbe, seconded by Trustee Sanchez that the following resolution be adopted:

WHEREAS, the Village of Freeport requires the services of a company able to provide envelopes as well as forms, stationary, business cards, mailings, and bound books; and

WHEREAS, §103 of the General Municipal Law and the Village’s Procurement Policy necessitate the use of competitive bidding to retain these services; and

WHEREAS, contract terms will begin on March 1, 2024 through February 28, 2025, with an option in favor of the Village to extend for two (2) additional one-year terms; and

WHEREAS, in general, the Village spends between \$20,000 and \$30,000 per year for all departments combined; and

WHEREAS, all items ordered under this contract will be charged to the printing and stationary budget line of the requesting departments (ie. A134504 540200); and

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NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Purchasing Agent, the Village Clerk be and hereby is authorized to publish a Notice to Bidders for the “2024 Contract for Printing Services” in the Freeport Herald and other relevant publications of general circulation on January 25, 2024, with specifications available from January 29, 2024 through February 9, 2024, with a return date of February 13, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

It was moved by Trustee Squeri, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

WHEREAS, the Incorporated Village of Freeport has need for the maintenance of various office equipment; and

WHEREAS, the estimated cost for this service based on the 2022-2023 contract which now maintains fifty-nine (59) various machines should be approximately \$28,000.00 annually; and

WHEREAS, the service will be charged to the Purchasing Department’s service contracts and repairs account A134504 542800; and

WHEREAS, this new bid will cover a term from March 1, 2024 through February 28, 2025, with an option in favor of the Village to extend for two (2) additional years with no increase in price; and

WHEREAS, the procurement of this service requires the use of competitive bidding as necessitated by General Municipal Law §103 and the Village’s Procurement Policy; and,

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Purchasing Agent, the Village Clerk be and hereby is authorized to advertise the contract “2024 Maintenance of Various Office Equipment” in the Freeport Herald and other relevant publications on January 25, 2024, with contract specifications available from January 29, 2024 through February 09, 2024, with a return date of February 13, 2024.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

January 22, 2024

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2024-15

2024-15

It was moved by Trustee Sanchez, seconded by Deputy Mayor Ellerbe that the following sidewalk resolution be adopted:

Re:	Miscellaneous Sidewalk Resolution	
Location:	Various	
Contractor:	Aventura Construction Corp.	Total: \$26,601.08

WHEREAS, official notice was served in conformity with the law, upon the property owners to install sidewalks, curbs and/or aprons, and

WHEREAS, said installation work not having been made within the time specified in official notice, namely, 30 days from the date of service thereof, and

WHEREAS, under authority conferred by law, the Board of Trustees thereupon caused the same to be installed at the expenditure as noted above, and as shown below.

NOW THEREFORE, BE IT RESOLVED, that there shall be assessed upon the lands affected or improved, the amount as noted above which is found to be just and reasonable and not exceeding the amount stated in the notice, and be it,

FURTHER RESOLVED that the Board of Trustees hereby authorizes that the amount thus assessed, if not paid within thirty (30) days hereafter, will be included in the next annual tax levies of the aforesaid premises unless the property owner selects the option of payment with interest over a five (5) year period.

Sidewalk Survey # MSW 26-2023
Owner: **Ramona Taveras**
54 Grand Avenue
Freeport, NY 11520
54 Grand Avenue
Freeport, NY 11520
Sec, Blk., Lot (s): 55-235-76
Location: **54 Grand Avenue**
Contractor: Aventura Construction Corp.
Charges: \$1,613.00

Sidewalk Survey # MSW 217-2022
Owner: **35 North LLC**
In care of Betsy Johns
249 W Merrick Road
Freeport, NY 11520
35 N Long Beach Avenue
Freeport, NY 11520

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2024-16

2024-16

Sec, Blk., Lot (s): 54-069-215
Location: 35 N Long Beach Avenue
Contractor: Aventura Construction Corp.
Charges: \$9,717.00

Sidewalk Survey # MSW 55-2023
Owner: L. Waight and M. Roberts
636 S Long Beach Avenue
Freeport, NY 11520
636 S Long Beach Avenue
Freeport, NY 11520
Sec, Blk., Lot (s): 62-155-198
Location: 636 S Long Beach Avenue
Contractor: Aventura Construction Corp.
Charges: \$9,883.00

Sidewalk Survey # MSW 212-2022
Owner: Beltagh Dev Holdings LLC
169 Commack Road Ste 154
Commack, NY 11725
222 Mount Joy Avenue
Freeport, NY 11520
Sec, Blk., Lot (s): 55-347-91
Location: 222 Mount Joy Avenue
Contractor: Aventura Construction Corp.
Charges: \$544.00

Sidewalk Survey # MSW 83-2023
Owner: Ingram Iola
12 Prospect Court
Freeport, NY 11520
12 Prospect Court
Freeport, NY 11520
Sec, Blk., Lot (s): 55-N-128
Location: 12 Prospect Court
Contractor: Aventura Construction Corp.
Charges: \$1,088.00

January 22, 2024

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2024-17

2024-17

Sidewalk Survey # MSW 65-2022
Owner: **ADD/ ADHD Housing Inc.**
200 Putnam Avenue
Freeport, NY 11520
62 Randall Avenue
Freeport, NY 11520
Sec, Blk., Lot (s): 55-267-222
Location: **62 Randall Avenue**
Contractor: Aventura Construction Corp.
Charges: \$1,393.20

Sidewalk Survey # MSW 24-2022
Owner: **A and J Hernandez**
79 Royal Drive
Freeport, NY 11520
79 Royal Drive
Freeport, NY 11520
Sec, Blk., Lot (s): 55-496-134
Location: **79 Royal Drive**
Contractor: Aventura Construction Corp.
Charges: \$757.80

Sidewalk Survey # MSW 212-2021
Owner: **Gregg Mcledd**
3 Westside Avenue
Freeport, NY 11520
3 Westside Avenue
Freeport, NY 11520
Sec, Blk., Lot (s): 62-145-556
Location: **3 Westside Avenue**
Contractor: Aventura Construction Corp.
Charges: \$1,605.08

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

January 22, 2024

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2024-18

2024-18

It was moved by Trustee Squeri, seconded by Deputy Mayor Ellerbe that the following resolution be adopted:

WHEREAS, Pursuant to §5-520 of the New York State Village Law, authorization is requested for the Village Comptroller to execute the following transfer to the 2023/2024 operating budget:

FROM:

A641004 540900 Publicity Postage \$565

TO:

A141004 540900 Village Clerk Postage \$565

WHEREAS, the purpose of the above transfer is to appropriate the necessary funding to cover the cost of mailing the Village of Freeport Welcome to Freeport packets; and

NOW THEREFORE BE IT RESOLVED, that based upon the recommendation of the Comptroller, the above-referenced transfer is hereby approved.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

Mayor Kennedy opened the meeting to questions and comments from those present, whereupon there were no questions or comments submitted.

It was moved by Trustee, seconded by Trustee, and unanimously carried that the meeting be closed.

The Clerk polled the Board as follows:

Deputy Mayor Ellerbe	In Favor
Trustee Martinez	In Favor
Trustee Squeri	In Favor
Trustee Sanchez	In Favor
Mayor Kennedy	In Favor

The meeting was closed at 7:45 P.M.

Lisa DeBourg
Deputy Village Clerk