Go to BL Settings

You will see the field once you open BL settings – Update it to 2023

The 2ⁿᵈ area was in Receipts Entry

Once a batch is created, the additional menu items will appear, as you know – Once you click on "Alter Settings", update the bill year

Receipts Entry

← Back   ✓ Accept   ⊘ Cancel

Batch control

Batch number   8001   License record(s) in batch
Batch clerk   dstephney

Receipt entry

Bill year *   2023